



PC-1

## Central Punjab Non-Formal Education Project

ORIGINAL APPROVED COST	<b>PKR Million. 3,390.488/-</b>
1st REVISED PROPOSED COST	<b>PKR Million. 4,757.198/-</b>
ORIGINAL APPROVED GESTATION	<b>36 Months Till October 2027</b>
1st REVISED PROPOSED GESTATION	<b>36 Months Till October 2027</b>
APPROVAL FORUM	<b>PDWP (PDWP)</b>

## 1. NAME OF THE PROJECT

Central Punjab Non-Formal Education Project

## 2. LOCATION OF THE PROJECT

### 2.1. DISTRICT(S)

I. CHINIOT, FAISALABAD, JHANG, KASUR, LAHORE, NANKANA SAHIB, OKARA, PAKPATTAN, SAHIWAL, SHEIKHUPURA, TOBA TEK SINGH

## 3. AUTHORITIES RESPONSIBLE FOR

### 3.1. SPONSORING AGENCY

- LITERACY & NON FORMAL BASIC EDUCATION

### 3.2. EXECUTION AGENCY

- DIRECTOR GENERAL LITERACY & NON FORMAL BASIC EDUCATION
- DIRECTORATE GENERAL OF LITERACY & NON FORMAL BASIC EDUCATION
- LITERACY & NON FORMAL BASIC EDUCATION

### 3.3. OPERATIONS AND MAINTENANCE AGENCY

- DIRECTORATE GENERAL OF LITERACY & NON FORMAL BASIC
- LITERACY & NON FORMAL BASIC EDUCATION

### 3.4. CONCERNED FEDERAL MINISTRY

## 4. PLAN PROVISION

Sr #	Description
1	<b>Source of Funding:</b> Scheme Listed in ADP CFY
2	<b>GS No:</b> 140
3	<b>Total Allocation:</b> 574.000

Comments:

## 5. PROJECT OBJECTIVES

- Impart Primary and Elementary Education to Out of School Children (OOSC) via non formal approach.
- Special focus on disempowered/neglected segments of society, especially in Central Punjab districts.
- Contribute to the continuous process of imparting education to learners.
- Provide access to women and rural youth on priority basis.
- Contribute towards achievement/realization of Sustainable Development Goals especially SDG-4 relating to quality and access to education.
- Contribute towards the realization of Punjab Literacy & Non-Formal Education Policy 2019.
- Contribution to social protection, education & Human Capital Development through the establishment of NFBES & NFEES.
- Provision of updated and enhanced Schools Kits to ensure improved learning environment as well as Learners Kits/Teaching Learning Materials (TLMs) for effective learning.
- Special focus on the availability of basic hygiene in NFEIs.
- Project objectives, to be realised through the establishment of Non-Formal Basic Education Schools (NFBES) and Non Formal Elementary Education Schools (NFEES), are in consonance with sectoral

objectives and in alignment with RISE Punjab Framework (Responsive Investment for Social Protection & Economic Stimulus).

## 6. DESCRIPTION AND JUSTIFICATION OF PROJECT

### 6.1 JUSTIFICATION OF PROJECT:

#### 6.1 Description and Justification

##### a. Description

Literacy & Non-Formal Basic Education Department is mandated to impart basic education to out of school children (OOSC) and literacy to adults which usually belong to poorest of the poor, deprived of and marginalized segments of the society through flexible approach and extensive mobilization. According to the 7th Population & Housing Census 2023, there are 25.37 million, a huge number of out of school children (5-16 Years) that is 10.5% of total population of Pakistan (241.499 million) and 36 % of total population of same age bracket (5-16 Years). The number of OOSC (5-16 Years) in Punjab is 9.6 million, 27% of population of 5-16 years age population as below:

**Table 1: OOSC Share of Punjab**

Indicator	Total Population	Literacy Rate	Population (5-16 Years)	OOSC (5-16Years)
<b>Pakistan</b>	241.499 M	61%	71.27 M	25.37 M (35.6%)
<b>Punjab</b>	127.688 M	66%	35.57 M	9.60 M (26.99%)
<b>Punjab (share in %)</b>	<b>52.87%</b>	-	<b>49.91%</b>	<b>37.84%</b>

Above table shows that however the ratio of OOSC in Punjab is less than overall of Pakistan, but the volume of OOSC is so huge requiring deep focus and commitment to fulfil the target of 100% literacy in Punjab. The leading strategy & huge volume of budget shall also be required to bring the ratio of OOSC in single digit as first level of achievement.

Total out of school children (OOSC) in Pakistan are 25.37 million and the number in Punjab is 9.6 million, which is 27% of the total school age population (5-16 years) in Punjab province. OOSC data inform that 71.5% are from rural areas, while remaining 28.5% belong to urban localities. In addition, gender wise analysis of these data reveal that OOSC girls are 50.28% as compared to 49.72% boys. Furthermore, OOSC data state that 33% of the total OOSC population are dropped outs, while larger cohort of 67% have never been to any school in their lifetime. OOSC between the ages of 10 and 16 constitute 59% of the total OOSC population as compared to 41% who are in 5- 9 years of age bracket. This analysis clearly depicts that primary focus should be on 10- 16 years' age cohort as they are more in percentage and have limited options for getting enrolled in formal setting owing to their overage status.

Nevertheless, Literacy & NFBE Department is providing basic education to more than 593,000 out of school children through the establishment of 20,273 Literacy Institutions across Punjab through two development projects i.e Punjab Non Formal Education Project (Phase-II) and Scheme for BECS & NCHD. Punjab Non Formal Education Project (Phase-II) has established 13,463 NFBE schools (as per target) with total of 659,000 beneficiaries during its gestation period from 01-07-2020 to 31-10-2024. While, Scheme for BECS & NCHD has established 6,810 NFBE schools (as per target) with total beneficiaries of 258,000 during the gestation period from 01-07-2021 to 31-10-2024.

Punjab Non-Formal Education Policy 2019, approved by the Provincial Cabinet Punjab also envisaged the establishment of literacy institutions for continuity of service delivery. The document defines key strategies for the establishment of NFBEs in the province for the promotion of qualitative educational practices among the children and youth who could not benefit from regular schooling. The policy has set following major goals for the improvement in the field of literacy and education in Punjab:

- Achieve 75.0 percent literacy rate by 2025 and 84.5 percent by 2030 in the province.

Given the giant gap between out-of-school children and educational facilities in Punjab; to ensure the continuity of educational facilities to students with an improved learning environment as well as guidelines of the Punjab Non-Formal Education Policy 2019, especially to cope post COVID-19 educational disruption, it is imperative to continue operations of already existing 20,273 Non-Formal Basic Education Schools (NFBES) across Punjab with upgradation of 470 NFBES (out of 20,273) to Non Formal Education Elementary Schools (NFEES) under Directorate General of Literacy & NFBE approved criteria. Therefore, **20,273** NFBES shall be continued with the possible rationalization of existing NFBES i.e. a) mainstreaming of learners to formal schools, b) Shifting of Non-Formal Basic Education Schools on more feasible sites and c) conversion of existing NFBES into Non-Formal Education Elementary Schools.

Out of total 20,273 NFBES there shall be **5,392** Non-Formal Basic Education Schools established under “Central Punjab Non-Formal Education Project” including **110** Non Formal Education Elementary Schools.

#### **b. Rationale for Regions wise pision of PNFEP-II & Scheme for BECS & NDHD**

The data of surveys and census reports shows demographical differences among three regions of Punjab i.e Centre, North & South. The report of 7th Population & Housing Census 2023 shows that average Literacy Rate of 11 districts of Central Punjab, 14 districts of North Punjab and 11 districts of South Punjab is 65.1%, 72.0% and 53.1% respectively. And the data of Population Census 2023 shows that there is huge number of out of school children (OOSC) 3.009 million in Central Punjab, 1.895 million in North Punjab and 4.694 million in South Punjab.

In the light of above scenario, there is need to focus region wise to improve literacy rate and minimize OOSC through running projects on region basis needs. It will also help for better administrative operations, monitoring & assessment of all districts of region.

#### **c. Rationale for upgradation of 110 Non Formal Basic Education Schools (NFBES) to Non Formal Education Elementary Schools (NFEES)**

After amendment of rules of Business of Literacy & NFBE Department in 2021, the scope & mandate of department has been enhanced from Non-Formal Primary education to provision of Non-Formal Elementary education through establishment of elementary schools. A separate Technical Working Group (TWG) was constituted by the department for preparation of Curriculum of Elementary Education (Annexure-01). The number of Non Formal Primary Schools under Literacy & NFBE Department has increased from 13,279 to 20,273 within last three years. Further, there is gradual increase in Primary Pass-outs from 12,055 in 2019 to more than 29,000 in 2024. Moreover, there is huge difference of public sector Primary schools to Elementary schools in Punjab.

The elementary program (Establishment of NFEESs) is designed specifically for OOSC and drop outs students of primary schools of less privileged areas where opportunities for middle level education are less. The program has been designed to impart technical skill at middle level. 13 skills trades (Basics of Hotel Management, Introduction to tourism, Basics of Graphic Design, Media Production, Fundamentals of cooking, Agriculture, Live-Stock, Internet of Things (IOT), Dress Making, Beautician, Applied Electrician, Plumbing and HVACR (Heating, Ventilation, Air conditioning, Refrigeration)) have been included and the curriculum has been designed in consultation with TEVTA, NAVTEC, PSDA, PCTB, PEC, QAED etc. Moreover, this is an Accelerated Learning Program (ALP) designed to impart middle education to OOSC in 18 months instead of 36 months.

According to Pakistan Education Statistics Report 2022-23 out of total 52,634 public sector formal schools, 70% are primary, while remaining 30% include elementary/ middle, secondary and higher secondary (13.6%, 15% and 1.4% respectively). This clearly portrays a shortage of supply of schools at elementary and secondary levels. Such limited supply adds to the difficulties of learners especially girls in transition beyond primary levels (from grade 5 to grade6) and same level of difficulty is observed for learners enrolled in NFEIs because they have limited options for enrolment in grade 6 in formal schools. Such shortage of schools and limited supply urged the Literacy & NFBED to provide elementary/ middle schools to facilitate smooth transition of learners for their learning continuity and maintain trust of the local communities in supply system of L&NFBED in areas where elementary/ middle schools are not available or difficult to be accessed.

In the light of above mentioned, it is necessary to include elementary level education with upgradation of

470 NFBES to NFEES in Punjab. 110 NFEES shall be upgraded to NFEES in Central Punjab for middle/middle-tech. TORs and feasibility for upgradation of NFBES to NFEES shall be notified by the department after approval of the instant project and approval of abridged Middle-Tech/ALP middle syllabus from relevant forum. Further, contrary to NFBES 1 teacher 1 school model, there shall be two teachers in NFEES one teacher will provide multigrade teaching (all subject as per SNC) to learners enrolled in Middle Tech while another teacher will provide technical education of the chosen skill in the school as per TEVTA criteria.

#### **d. Target Beneficiary Groups**

Through the establishment of **5,392** Non-Formal Basic Education Schools (including 110 Non-Formal Education Elementary Schools) in Central Punjab under this project, the targeted beneficiary group will be more than **213,480** out of school children within the age of 5 – 16 years in concerned districts of Punjab. The district wise detail of schools and learners' targets of instant project is placed (**Annexure-02**). The department shall focus on out-of-school children which are overage (7 to 16 years) for addition in NFBE & NFEE Schools under Central Punjab Non-Formal Education Project. However, the admission of 5 to less than 7 years learners shall be admissible only in the particular areas where free education facility has not been provided by the Government of Punjab.

Literacy & NFBE Department may redistribute the number of NFBES of Districts, as per local areas requirements, based on project learnings during the implementation of the Project. There are 161,636 learners currently studying in Non-Formal Schools in 11 districts of Central Punjab, under PNFEPII and Scheme for BCS & NCHD shall become the part of 'Central Punjab Non Formal Education Project'. However, current district wise enrolment of 5,392 NFBE schools is at **Annexure-03**. District wise data of Primary pass-outs is placed at **Annexure-04**.

Main target of the project beneficiaries will be female, poorest of the poor, labour class, destitute, orphans, children with special needs/physically & disabled, children of minority groups, Gypsies/nomads, Children in the workforce, children in Masajid/Madaris, street Children, children of brick kiln workers, daily wage earners and other poor segments of society, children of internally displaced persons, children living in far-flung, difficult to access areas, slums, and those of neglected segments of society. The learners are often imparted basic awareness on personal hygiene (WASH, etc.), epidemic/pandemics like COVID-19, dengue fever and Disaster Risk Reduction etc.

The previous projects have been engaged in bringing into the fold of literacy these disadvantaged groups which have fallen out of the net of the formal education system due to different reasons such as poverty, access, distance from school, socio-cultural constraints, children being in the workforce, hardships of the parents, mind-set of the parents, etc. This is an extremely challenging task that requires great innovation, flexibility, and extensive mobilization. The Department has contributed a lot to attract such children to its schools.

#### **e. 5 Es Framework to Turnaround Pakistan**

Under the purview of the Turnaround Pakistan Conference, Ministry of Planning & Development & Special Initiatives designed 5 Es Framework i.e Export, E Pakistan, Environment & Climate Change, Energy & Infrastructure and Equity & Empowerment. The project will address the indicator of Equity & Empowerment to ensure the provision of Non Formal Education up to Primary & Elementary level.

#### **f. Rationale of the Revision**

The 1st revision of Central Punjab Non Formal Education project has been made due to the following reasons:

##### **1. Increase in NFE Teachers monthly remuneration**

The Punjab Cabinet in its 22nd meeting held on 14-01-2025 has decided to increase the NFE teachers' remuneration from Rs12,500/per month to Rs.20,000/per month w.e.f P&D proposed date 01-01-2025. Minutes of Cabinet meeting are placed at **Annexure-5**.

##### **2. Increase in Project Cost**

The Project Cost has been increased from 3390.488 million to 4757.197 million due to increase in monthly remuneration of teachers from Rs.12,500 to Rs.20,000 per month.

The scope of project has not been changed.

#### **g. Way forward**

After completion of this project with Third Party Evaluation, fate of this project shall be decided.

### **6.2 Technical Parameters**

#### **a. Operational Aspects**

- Establishment of Non-Formal Basic Education Schools (NFBES) and Non-Formal Education Elementary Schools (NFEES) shall be as per SOPs of NFEIs & Teachers given at **Annexure-06 & Annexure-07**.
- The process shall comprise: Baseline survey %u21E8 Community mobilisation %u21E8 Identification of sites for NFBES/NFEES %u21E8 Identification of NFBES/NFEES learners %u21E8 Selection of NFE teachers %u21E8 Enrolment of NFBES/NFEES learners %u21E8 Provision of School and Learner Kits %u21E8 Teachers Training & CPD %u21E8 NFBES/NFEES operations %u21E8 Monitoring & Evaluation %u21E8 Feedback %u21E8 Assessment and Certification %u21E8 Exit/way forward Strategy.
- Facilitation, assessment and examination, monitoring and evaluation, training of human resource and teachers, and learning material development for NFBES/NFEES established under this project shall be done by specialized wings of Directorate General of Literacy & NFBE being an attached department of Literacy & NFBE Department.
- Literacy & NFBE department will cater to the needs of overall management, policy and planning. While Directorate General of Literacy & NFBE shall responsible for execution, implementation, and operations of the project at provincial level, through its respective wings (Operations, Monitoring & Assessment, Training & Capacity Building, Admin & Finance and Curriculum & Research). The offices of District Education Officers (Literacy) will be responsible for field level operations and implementation of the policies of the department through its Directorate General.
- Performance of field staff shall be measured according to KPIs already formulated by Literacy & NFBE Department and subsequently implemented.
- For effective liaison of parents & teachers, an NFE School Management Committee shall be established which shall meet periodically to discuss the progress of learners and necessary improvement in imparting education.
- Opening of schools shall be carried out at district level with support of IT system/dashboard for hiring the services of teachers under district selection committee headed by DEO Literacy. Approval of closing of school / replacement of teachers/ merger of schools and removal from dashboard shall be carried out at district office with keeping all relevant record on dashboard/IT system. Further, the following criteria for hiring the services will be adopted by the districts:
- New opening of school(s) at potential sites shall be carried out under prescribed qualification (as mentioned in above **Annexure-06 & 07**) and districts shall process the selection of teachers on quarterly basis. All community mobilization and identification of Out of School Children (OOSC) in a particular area/UC shall be completed before publicity of hiring process. Announcement for opening of NFBE School will be placed outside the District Education Office (Literacy) with name of particular Union Council (UC) minimum 15 days before interviews. The advertisement at print/electronic/social media may also be disseminated from district resources for fair competition. Non-Formal Basic Education School (NFBES) shall be opened where minimum 30 out of school and overage children will be available in a particular area without primary level facility of free education. Non-Formal Education Elementary School (NFEES) shall be opened where minimum 20 out of school and overage children will be available in a particular area without elementary level facility of free education. The applicants shall apply online on NFEMIS portal of the Literacy & NFBE Department within stipulated time period. The applicants record of same UC or Adjacent UCs shall be scrutinized for selection process of

NFE teacher(s) in a particular UC with identification of out of school children. Districts shall share the interview schedule with Operations Wing of Directorate General of Literacy & NFBE. The officers of Head Office may observe the selection process with the help of field visits or joining the interview process online.

- All funds from provincial office to districts shall be transferred through districts cost centres/ Account-I.
- Remuneration to teachers shall be paid through their personal bank accounts.
- Director Operations shall be the head of the Project titled “Central Punjab Non Formal Education Project” and the Drawing & Disbursing Officer (DDO) of all project funds also.

#### **b. Student-Teacher Ratio**

- 35:1 (approximate average for NFBES)
- 20:2 (approximate average for NFEES)

#### **c. NFBES – LMs Ratio**

- 40:1

#### **d. Procurements**

##### **-Kit Items**

Requisite kits (School and Learner kits) are essential constituents to run NFBES/NFEES. The Punjab Non-Formal Education Policy 2019 also emphasised on the provision of literacy kits. All learners shall be provided learner kit items for each academic session. School kit items (consumable) shall be provided to all schools, whereas School Kit items (fixed) shall be procured and provided for 600 schools on need basis in concerned districts. The procurement shall be conducted at central or district level e-procurement procedure. If any type of procurement is not completed during a prescribed year, then it may be completed in following year.

The school kit with market estimated rates for fixed items procurement is placed at **Annexure-08** and for consumable items is placed at **Annexure-09**. The current market rates/quotations for kit items are placed at **Annexure-10**. The learner kit with revised and updated market rates for procurement for NFBES learners is placed at **Annexure-11** and for NFEES is at **Annexure-12**. Moreover, a certificate of market rates is placed at **Annexure-13**.

In case of lost or damage of school kit (fixed items) concerned teacher will be responsible, and concerned Literacy Mobilizer will ensure recovery from teacher with the help of community.

**Provision:** The kit items may be procured in a phased manner as per availability of funds. Possibility shall also be explored to procure some kit items through funding from Donors.

#### **e. School Management Committees**

NFE School Management Committee is formed at school level on the analogy of School Councils established in SED. The basic purpose is to include the voice of local community into decision making process like opening / closure of schools, replacement of teachers and resolving issues/problem related to school matters. The establishment of these Management Committees shall enhance community ownership of Non-Formal schools to make PPP with strong bonds.

#### **f. IT & Telecom equipment**

Information Communication Technology (ICT) Gadgets like Smart Phone for field staff have been procured for collection and usage of data as well as for Real-Time Monitoring (RTM) of NFBESs and further analysis thereof. These Gadgets were procured through open competitive process by the previous projects (PNFEP-II & TSKL-II). These gadgets shall be used by the field staff for Central Punjab Non Formal Education Project in the concerned districts.

**Loss, Damages of Gadget:** In case loss/damage of said gadget/smart phone by the concerned field officer/official, he/she shall arrange the repair or purchase of gadget of the same specifications from his personal resources and keep the monitoring/collection of data/RTM activity continue.

#### **g. Software, IT Services & Telecom Services**

IT & Telecom services for project activities shall be hired through (a) Punjab Information Technology Board (PITB) Government of Punjab as per their official policy & cost (preferred option) or (b) open

bidding by the project. Same shall also include development, operation and maintenance of software & services.

#### **-Database**

All applications and online database developed in previous projects shall be adopted, updated and utilised for this project. The present IT system regarding schools, learners, teachers, assessment & results, community mobilization reports, real time monitoring reports etc. is 08 years old. The updating of NFEMIS applications & software versions may be carried out with help of PITB and with provision of budget in non-development side.

#### **h. Organization & Human Resource**

The human resource under the Directorate General of Literacy & NFBE shall be used for the execution of the Central Punjab Non-Formal Education Project at head office and district level. Organogram of the Operations Wing is placed (**Annexure-14**). 5,502 NFE teachers will also be the part of this project.

All non-formal education schools operational in PNFEP Phase-II and Scheme for BECS & NCHD in concerned districts along with teachers and learners shall become part of Central Punjab Non-Formal Education Project.

All field staff including District Education Officers (DEOs) Literacy, Literacy Coordinators (LCs), District Trainers (DTs), District Literacy Mobilizers (DLMs), Literacy Mobilizers (LMs) and Monitors shall perform their duties as per JDs and KPIs notified by the department (**Annexure-15**).

#### **i. Teaching & Learning Material Development & Procurement**

-Supplementary TLMs include reference books, games, work cards, activity books, children encyclopaedias, teachers' aids (flashcards, vocabulary cards, assessment items, etc.), maps, wall charts, posters, poster cards, marker pens, and paper. Supplementary TLMs may be provided from the available project resources.

-Material development will be carried out through a specialized Wing of Directorate General of Literacy & NFBE and/or through the open market as per requirement of L&NFBED.

-Generally, for: (a) In NFBE and NFEE Schools, the textbooks recommended by Punjab Text Book Board (or their abridged versions) approved by PCTB shall be provided and taught to learners.

-Procurement of Punjab Curriculum and Text Book Board recommended books shall be done (a) via Punjab Curriculum and Text Book Board (*preferred option*) or (b) open competitive process.

-Teaching & Learning Materials (TLMs) shall be procured (a) via Punjab Curriculum and Text Book Board or (b) Punjab Government Printing Press Lahore or (c) open competitive process.

#### **j. Training & Capacity Building**

-Training & Capacity Building of NFBE teachers and staff will be carried out through Training & Capacity Building Wing of Directorate General of Literacy & NFBE as per the policy of L&NFBED. 100% induction training of new teachers hired during the project shall be conducted and minimum of 10% refresher training on Training Need Assessment (TNA) basis shall be conducted by the concerned supporting wing.

#### **k. Monitoring & Evaluation**

-L&NFBE Department shall arrange multiple interventions for surprise/ uninformed monitoring of NFBES/NFEES. Monitoring & Assessment Wing shall cater to said needs of monitoring and evaluation other than field staff.

-District-based staff has been provided with IT Gadgets (smartphones or tablets) as per the provision of funds of PNFEP-II/TSKL-II. These devices have special telecom packages allowing for (a) GPS real-time monitoring of district staff executing field visits as per policy of L&NFBE Department, (b) Uploading of snapshots/photographs of NFBES learners, in real-time, present in the schools when visited and (c) *collection of data/fields* as required by L&NFBE Department.

-The Department has developed and notified comprehensive, "NFE Monitoring Mechanism, Punjab" and "Punjab NFE Assessment and Certification System" recently for effective monitoring and assessment of

NFE schools and learners (Copies attached).

- 108 Monitors have been recruited through PPSC in 2024 and after imparting Pre service training, these monitors have been deputed in all districts across Punjab who are now doing monitoring of NFE schools.
- The existing monitoring App is being upgraded under AQAL-II project in collaboration with JICA which shall help in Realtime monitoring.
- Safety & maintenance of the monitoring equipment ibid is the duty of the district employee concerned. Loss of or tempering of or malfunctioning of the monitoring equipment ibid shall be misconduct on the part of the concerned employee and may become a basis of termination of his/her contract in addition to any other legal action. Additionally, the said employee shall provide new monitoring equipment of same or higher specifications.
- An IT centre established at L&NFBE Department shall coordinate and analyse the relevant activities/data. Special software-cum-specialised hardware already provided to the team of programmers for the needful shall be part of the current project.

#### **l. Assessment & Examination**

Formative assessment shall continually be conducted by Monitors through IT gadgets. Summative assessment shall be conducted as per schedule of midterm and final term/promotional exams.

#### **m. Office Equipment**

New demand of office equipment shall be fulfilled from SNE/Non-Development side of Directorate General of Literacy & NFBE.

#### **n. Assets of PNFEP-II & Scheme for BECS & NCHD**

All assets procured at provincial level and available in PNFEP-II (**Annexure-16**) shall be the part of Central Punjab Non Formal Education Project while district-level procured assets will be part of concerned regional project(s). However, no procurement of assets (fixed/permanent) has been made in Scheme for BECS & NCHD at district or provincial level.

#### **o. Third Party Evaluation of Projects**

A third-party evaluation of Central Punjab Non Formal Education Project, North Punjab Non Formal Education Project and South Punjab Non Formal Education Project shall be carried out through hiring the services by competitive process under the instant project. The same may be conducted under DG M&E, P&D Board with the cost of this project. Budget Rs.90 million has been estimated in the project for conducting TPE during 2026-27 before completion of the project, by observing/visiting about 10-15% school during its functionality to provide proper feedback by the hired organization. The students' reading & writing skills of Urdu, English & Mathematics for Nursery to Grade-V (**Annexure-17**) may also be the part of TORs of TPE. The outlines of TORs and criteria of TPE shall be notified by the Department during 2025-26.

#### **p. The Community Mobilization**

The prime function of Literacy coordinators and Literacy Mobilizers of the department is community mobilization and engagement. Through targeted outreach programs, Literacy Mobilizers reach out to the communities in UCs where number of OOSC is high and Literacy rate is low. Moreover, areas where nomads' population is high, far-flung areas with no education facility (lack of public and private sector schools) are specifically targeted for establishment of non-formal schools.

A comprehensive Community Mobilization Guide was notified recently in 2023 for effective community engagement and the Literacy Mobilizers are being trained on these new guidelines. 50 LMs of 5 districts of South Punjab have already been trained.

### **6.2 SECTORAL SPECIFIC INFORMATION:**

As provided above.

## 7. CAPITAL COST ESTIMATES:

**Financial Components:** Revenue  
**Cost Center:**OTHERS- (OTHERS)  
**Fund Center (Controlling):**LE4272

**Grant Number:**Development Revenue - (PC22036)  
**LO NO:**N/A  
**A/C To be Credited:**Account-I

PKR Million

Sr #	Object Code	2024-2025		2025-2026		2026-2027		2027-2028	
		Local	Foreign	Local	Foreign	Local	Foreign	Local	Foreign
1	A03806-Transportation Of Goods (Govt)	1.000	0.000	1.700	0.000	1.200	0.000	0.001	0.000
2	A03901-Stationery	43.840	0.000	156.875	0.000	7.923	0.000	0.001	0.000
3	A03902-Printing and Publication	13.733	0.000	80.022	0.000	92.699	0.000	0.001	0.000
4	A03905-Newspapers Periodicals and Books	114.002	0.000	221.844	0.000	110.922	0.000	0.001	0.000
5	A03907-Advertising and Publicity	0.100	0.000	0.300	0.000	0.200	0.000	0.001	0.000
6	A03970-Others	0.001	0.000	33.098	0.000	11.119	0.000	0.002	0.000
7	A06470-Others	765.890	0.000	1,320.480	0.000	1,267.680	0.000	422.560	0.000
8	A03919-Payments To Others For Service Rendere	0.001	0.000	0.001	0.000	90.000	0.000	0.001	0.000
Total		938.566	0.000	1,814.321	0.000	1,581.743	0.000	422.568	0.000

## 8. ANNUAL OPERATING COST (POST COMPLETION)

**Financial Components:** Revenue  
**Cost Center:**OTHERS- (OTHERS)

**Grant Number:**Development Revenue - (PC22036)  
**LO NO:**N/A

		PKR Million
Sr #	Object Code	
Total		

## **9. Demand and Supply Analysis:**

Placed at **Annexure-21**.

## **10. FINANCIAL PLAN AND MODE OF FINANCING**

### **10.1 FINANCIAL PLAN EQUITY INFORMATION:**

### **10.2 FINANCIAL PLAN DEBT INFORMATION:**

### **10.3 FINANCIAL PLAN GRANT INFORMATION:**

Source of Financing: Annual Development Programme Punjab.

### **10.4 WEIGHT COST OF CAPITAL INFORMATION:**

## **11. PROJECT BENEFITS AND ANALYSIS**

### **11.1 PROJECT BENEFIT ANALYSIS INFORMATION:**

- Contribute to Social Protection as required by RISE Punjab Framework.
- Contribute to Human Capital Development as required by RISE Punjab.
- Literate people will contribute more effectively to society.
- Improvement in the health-cum-socio-economic indicator.
- Permeation of civic sense in society.

#### **-Health, Nutrition & Hygiene**

The department has signed an MOU with the Primary & Secondary Healthcare Department for provision of health and nutrition screening, diagnosis prescription and treatment services. It will be easily access to teachers to communicate with health department facilitators and helping learners and their parents' creating awareness about health, nutrition & hygiene.

#### **-Improving the Quality of Education**

Quality of education will be ensured through extensive induction cum on-job teachers training by specialized trainers and hiring of quality teachers through competitive compensations. Surprise monitoring & assessment will also contribute to examine the quality of education which in turn will help to ensure the quality of education.

### **11.2 ENVIROMENTAL IMPACT ANALYSIS:**

- Increase in environmental consciousness.
- Tree plantation & cleanliness campaigns at school level
- Contribution towards sustainable development of the society.

### **11.3 ECONOMIC ANALYSIS:**

- Direct employment shall be provided to the teachers (more than 80 % of currently working teachers are female) whereas indirect employment via project activities which in turn shall help in Economic Stability and Social Protection.

#### **Impact of delays**

- The Quarter wise release of funds may result in delays for payment of teachers' remunerations on monthly basis.
- The increased cost of the project.
- Increase in a number of dropouts and out of school children.

- Decreased ease of project execution.
- Adverse effects on the achievement of project objectives.

### **Contribution towards the province's compliance with the SDGs**

**SDG 4:** Ensure Inclusive and Equitable Education and Promote Lifelong Learning Opportunities for all. The proposed project will contribute to achieving the said goal by providing free and equitable primary education to male & female learners all over Punjab.

#### **4. 1 Free Primary and Secondary Education**

“By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes”

The project will provide free of cost the primary level education facility to all girls and boys equitably according to the standard curricula approved by the PCTB.

#### **4. 2 Equal Access to Quality Pre-Primary Education**

“By 2030, ensure that all girls and boys have access to quality early childhood development, care, and pre-primary education so that they are ready for primary education”

The project imparts pre-primary education establishment of 5,282 Non Formal Basic Education Schools (NFBES) for the age between 7-16 children, and admission of 5-16 where no formal education is available and enrolment of more than 50% female learners is the part of objective of this project.

#### **4. 5 Eliminate all Discrimination in Education**

“By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations”. In all Non-Formal schools of Punjab, education process is continue without any type of discrimination.

#### **1. SDG 5: Achieve gender equality and empower all women and girls**

Literacy & NFBE Department provides the equal opportunity of education for learners in NFBE Schools. Presently, there are 53% of female learners studying in Non-Formal Basic Education Schools. Moreover, the Department has been providing equal opportunity for hiring the services of non-formal teachers, field staff and PMU staff. There are 83% of female teachers presently working in Non-Formal Schools. Literacy & NFBE Department has been playing its role in empowering the women and girls at each level.

### **11.4 FINANCIAL ANALYSIS:**

- Direct employment for non-formal teachers and service providers which in turn shall help in Economic Stability and Social Protection.
- Investment in Education and Human Capital Development will help in Economic Recovery.
- Generation of economic activities through procurement of goods and services at the local level, which will help in Economic Stability and Social Protection.

Summary of project cost is placed at **Annexure-18** and Annual Budget at **Annexure-19** along with Financial Phasing at **Annexure-20**.

Non formal mode of education has least unit cost of learners per month i.e.**Rs.619/month**. Unit cost analysis is placed at **Annexure-22**.

## **12. IMPLEMENTATION SCHEDULE**

### **12.1 IMPLEMENTATION SCHEDULE/GANTT CHART:**

The implementation plan is at **Annexure-23**.

### **12.2 RESULT BASED MONITORING (RBM) INDICATORS:**

#### **A) NFBES Teachers, Schools & Learners**

- 5,282 Non-formal Basic Education Schools (NFBES) shall be established.

- 5,282 Non-formal Education teachers shall be engaged.
- 75% (minimum) shall be female teachers.
- 211,280 Non-Formal Education learners shall be the beneficiaries.
- More than 50% beneficiaries (learners) shall be girls
- 38,000 learners shall be Primary Pass-outs/promoted.

#### **B) NFEES Teachers, Schools & Learners**

- 110 Non-Formal Education Elementary Schools (NFEES) shall be established.
- 220 Non-Formal Education teachers shall be engaged.
- 75% (minimum) shall be female teachers.
- More than 50% beneficiaries (learners) shall be girls.
- 2,200 shall be Elementary level beneficiaries.
- 1,100 learners shall be the target of Elementary Pass-outs/promoted.

### **12.3 IMPLEMENTATION PLAN:**

The implementation plan is at **Annexure-23**.

### **12.4 M&E PLAN:**

As Above.

### **12.5 RISK MITIGATION PLAN:**

N/A.

### **12.6 PROCUREMENT PLAN:**

Procurement of Schools' Kit Items shall made as **Annexure-07 & Annexure-08** for NFBE and NFEE Schools. The procurement of Learners' Kit Items shall be made as per **Annexure-10** and **Annexure-11** for NFBE & NFEE Schools respectively.

## **13. MANAGEMENT STRUCTURE AND MANPOWER REQUIREMENTS**

As the human resource of the Directorate General of Literacy & NFBE is currently serving the purpose of the project, so no further human resource in this project shall be hired.

Investing in human capital and its utilization and making a public investment are among the key pillars of Growth Strategy 2023 (PGS 2023). The Punjab Growth Strategy 2018-2023 identifies strong and productive human capital as the key driver of growth in the province and envisioned the goals for the education to increase enrolment/attendance of children in Punjab.

The Scheme/Project is linked with the sectoral strategy discussed in Punjab Growth Strategy, 2023 indicating different problems and challenges in education sector. The challenge 3.1 indicates that: "the quality of learning is a significant issue. The teachers lack effective teaching and delivery capabilities and are still tuned to outdated pedagogical techniques. The efforts to increase the use of ICT tools do not still justify the investments that have been made.

The scheme/project is linked with the pillar (iii) of the Punjab growth strategy, 2023 i.e. investing more in quality formation of human capital and its utilization, which discussed that: "The human capital formation approach includes a strong focus on improving the education, healthcare, water and sanitation, gender equality and population welfare outcomes. The strategy provides separate treatment to all these key areas of development".

#### **Women Development & Gender Equality**

The PGS 2023 has stressed gender equality to achieve the SGDs, therefore, the project has its special focus on women in terms of job provision and education. Already the number of girl students in the department's NFEIs are 53% and the project employs more than 83% female teachers. The provision of mobiles/tablets to teachers and online trainings will help increasing the women empowerment and their direct/indirect

participation toward the growth & economy of Punjab.

All schools have Non-Formal Schools Management Committees in which parents are included as members. In more than 90% of these Committees meetings, only mothers participate. This has helped in giving a voice and empowerment to these women.

#### 14. ADDITIONAL PROJECTS / DECISIONS REQUIRED

#### 15. CERTIFICATE

**Focal Person Name:**Faisal Waqar  
**Email:**mr.faisalwaqar@gmail.com  
**Fax No:**  
**Address:**Lahore

**Designation:**Section Officer (Planning)  
**Tel. No.:**0333-6333486

**Focal Person Name:**Faisal Waqar  
**Email:**mr.faisalwaqar@gmail.com  
**Fax No:**  
**Address:**Lahore

**Designation:**Section Officer (Planning)  
**Tel. No.:**0333-6333486

15. **CERTIFICATE**  
**Prepared By:**



**Mouzama Masood Butt**  
**Director (Operations)**  
DG of Literacy & NFBE  
042-99205499

**Checked By:**



**Fahad Waqar Azeem**  
**Deputy Secretary (Planning)**  
Literacy & NFBE Department  
042-99205418

**Recommended By:**



**Syed Halder Iqbal**  
**Secretary**  
Literacy & NFBE Department  
042-99205412

## 16. REVISION HISTORY

### 16.1 ORIGINAL

## 18. RELATION WITH OTHER PROJECTS

Scheme ID	Scheme Name
	South Punjab Non Formal Education Project
	North Punjab Non Formal Education Project

## 20. FOCUS ON MARGINALISATION

SR.NO.	CRITERIA	YES/NO	ACTION	COMMENTS
<b>Description &amp; Objectives</b>				
1	Do the description / Objectives of the PC-I specify link / alignment with provincial strategies and sectoral policies?	YES	SDGs, Punjab Growth Strategy, Sector Policy	
<b>Use of Gender Disaggregated Data</b>				
1	Was gender disaggregated data used to determine rationale / need of the project for select beneficiaries?	YES	Population & Housing Census, PSLM	
<b>Social Impact</b>				
1	Do project objectives/justification include focus on marginalised groups (women, PWDs, minorities, transgender, poor etc.)?	YES	Others (Please specify)	in rbm indicators it has been indicated that more than 50 % learners shall be girls and more than 75% teachers shall be women. further, special focus on minority learners shall be given.
1a	Have marginalised groups (Women, PWDs, Minorities, Transgender Persons, Poor etc.) been included in project objectives / justification and / or as beneficiaries of the project?	YES	Explicit (as Beneficiaries)	
1b	If yes, does the PC-1 specify a specific quota/percentage for the marginalised (women, PWDs, etc.)?	YES	Women	1. more than 50% girls enrolment, 2. more than 75% female teachers 3. 50% members of school management committee are mothers of learners

2	Does the PC-1 include specific provisions for capacity building / training of marginalised group (if applicable)?	YES	Women	
<b>Results Based Monitoring</b>				
1a	Does the PC-I include a Results Based Monitoring Framework (RBMF)/Logical Framework?	YES		
1b	Does the Framework include measurable targets / indicators relating to impact on marginalised groups?	NO		the project aims to provide primary & elementary level education to all level of community, the poorest of the poor, marginalised, minority and in general for all out of school children of age 5-16 to promote and increase literacy in punjab.
2	Were SDG indicators used for determining targets included in the PC-I?	NO	4- Quality Education, 5- Gender Equality	the pgs 2023 has stressed gender equality to achieve the sdgs, therefore, the project has its special focus on women in terms of job provision and education. already the number of girl students in the department's nfeis are 53% and the project employs more than 83% female teachers. the provision of mobiles/tablets to teachers and online trainings will help increasing the women empowerment and their direct/indirect participation toward the growth & economy of punjab. all schools have non-formal schools management committees in which parents are included as members. in more than 90% of these committees meetings, only mothers participate.
<b>Inclusion/Participation</b>				

1	Did the Stakeholder consultation(s) held during ADP Formulation and / or PC-I development include experts and representatives of marginalised groups and CSOs?	YES	Others (Please specify)	representatives of other line departments, unicef, jica, akhuwat, private sector etc.
<b>Monitoring &amp; Evaluation</b>				
1	Does the project provide a role to communities in project monitoring and/or implementation (if relevant)?	YES	Others (Please specify)	nfe school management committees are constituted at root level, which help monitoring operations of nfbes.
2a	Does the project include formation of a Steering Committee and/or Project Implementation Committees?	NO		nfe school management committee, a community based committee have a role to observe operational activities closely
2b	Is there a provision to ensure representation of women in these committees?	YES		



**GOVERNMENT OF THE PUNJAB**  
**LITERACY & NON-FORMAL BASIC EDUCATION**  
**DEPARTMENT**

Dated Lahore, the 03<sup>rd</sup> November, 2023

**NOTIFICATION**

**No.SO(P)1-5/2022-23** In continuation of this department's Notification of even No. dated 21.11.2022, the Competent Authority has been pleased to constitute the following Technical Working Groups (TWGs) under the Steering Committee of "Advancing Quality Alternative Learning Project Phase-II (AQAL-II)" :-

TWG on ALP-Elementary			Objectives & TORs
i.	Director (C&R), Directorate General of Literacy & NFBE	Convener	<b>Objectives:</b> To develop an equivalent and condensed learning model of Middle level education namely "ALP (Elementary / Elementary & Skills)", as prescribed in Punjab Rules of Business. <b>TORs:</b> <ul style="list-style-type: none"> <li>To arrange stakeholders' consultations and initiate need assessments to layout the broad contours of the ALP (E/E&amp;S) model for NFE sector based on specific needs of the community and age profile of learners.</li> <li>To develop scheme of studies, curricula, learning materials/ textbooks and academic calendar of all subjects included in the course scheme.</li> <li>To identify marketable and employable skill courses for ALP (E&amp;S) and seek equivalency from TVET sector for post-course transition/ learning continuity.</li> <li>To submit final drafts to the competent forum(s) for approval.</li> <li>To provide guidelines for effective implementation of ALP (E/E&amp;S).</li> </ul>
ii.	District Education Officer (Literacy), Chiniot	Member	
iii.	Technical Expert, Punjab Curriculum & Textbook Board	Member	
iv.	Technical Expert, Quaid-e-Azam Academy for Educational Development	Member	
v.	Technical Expert, Punjab Examination Commission	Member	
vi.	Technical Expert, Technical Education & Vocational Training Authority	Member	
vii.	Technical Expert, Punjab Skills Development Authority	Member	
viii.	Technical Expert, Punjab Vocational Training Council	Member	
ix.	Technical Expert, Japan International Cooperation Agency	Member	
x.	Technical Expert, The Citizen Foundation	Member	
xi.	Material Development Experts, Directorate General of Literacy & NFBE	Members	
xii.	Any Co-opted Member		
TWG on Accreditation Mechanism			Objectives & TORs
i.	Deputy Secretary (M&E), Literacy & NFBE Department	Convener	<b>Objective:</b> To develop a system for quality assurance and enhancement of NFE programmes in Punjab through developing and implementing
ii.	Director (C&R), Directorate General of Literacy & NFBE	Member	


iii.	Director (M&A), Directorate General of Literacy & NFBE	Member	<p>accreditation system for NFE providers.</p> <p><b>TORs:</b></p> <ul style="list-style-type: none"> <li>• To develop, review and finalize standards for NFE (for teachers, learners, environment, etc.)</li> <li>• To implement/ manage NFE standards by developing accreditation mechanism for NFE providers/ programmes.</li> <li>• To pilot run the accreditation mechanism for NFE providers/ programmes.</li> <li>• To make necessary improvements in the accreditation mechanism using pilot run findings.</li> <li>• To scale up the accreditation system across the province to ensure that quality NFE programmes are delivered and NFE providers use the same quality NFE programmes for children, youth and adults.</li> <li>• To ensure enforcement of accreditation mechanism through its inclusion in NFE Act.</li> </ul>
iv.	Section Officer (Planning), Literacy & NFBE Department	Member	
v.	Technical Expert, Punjab Examination Commission	Member	
vi.	Technical Expert, Programme Monitoring & Implementation Unit	Member	
vii.	Technical Expert, Punjab Skills Development Authority	Member	
viii.	Technical Expert, JICA	Member	
ix.	Assistant Director (Monitoring-I), Directorate General of Literacy & NFBE	Member	
x.	Assistant Director (Assessment-II), Directorate General of Literacy & NFBE	Member	
xi.	Programmer (CMS/Web Dev), Directorate General of Literacy & NFBE	Member	
xii.	Section Officer (M&E), Literacy & NFBE Department	Member	
xiii.	Any Co-opted Member		

**SECRETARY**  
**LITERACY & NON-FORMAL BASIC EDUCATION**  
**DEPARTMENT**

**No. & Date Even:**

A copy is forwarded for information & necessary action to:-

1. Secretary, School Education Department with the request to nominate representatives from PCTB, QAED, PEC and PMIU for the respective TWGs
2. Secretary, Industries, Commerce & Investment and Skills Development Department with the request to nominate representatives from TEVTA and PSDA for the respective TWGs
3. Secretary, Zakat & Ushr Department with the request to nominate representative from PVTC for the respective TWG
4. Chief Advisor, JICA-AQAL
5. All Members of the Steering Committee
6. All Members of the Technical Working Groups
7. PS to Secretary, Literacy & NFBE Department
8. Office file

  
 03/11/23  
 (M. FAISAL WAQAR)  
 SECTION OFFICER (PLANNING)




**NO. AD/TWG/ALP-ELE/2-1/2023**  
**GOVERNMENT OF THE PUNJAB**  
**DIRECTORATE GENERAL OF LITERACY & NFBE**  
**CURRICULUM & RESEARCH WING**  
**Dated Lahore, 16<sup>th</sup> January 2024**

To,

1. <b>Mr. Amir Rauf,</b> Course Coordinator Quaid-e-Azam Academy for Educational Development	07. <b>Technical Experts,</b> Japan International Cooperation Agency, Lahore
2. <b>Mr. Zahid Iqbal,</b> Director (PP&I), Punjab Skill Development Authority, Punjab	08. <b>Material Development Expert</b> (Islamiat) Directorate General of Literacy & NFBE
3. <b>Mr. Syed Waqar ud Din,</b> Director Curriculum, TEVTA	09. <b>Material Development Expert,</b> (Math) Directorate General of Literacy & NFBE.
4. <b>Mr. Shafqat-ur-Rehman,</b> Senior Manager Research, PVTC	10. <b>Material Development Expert</b> (English) Directorate General of Literacy & NFBE
5. <b>Ms. Zobia Khan,</b> Assessment Expert (English), PEC	11. <b>Material Development Expert</b> (Science) Directorate General of Literacy & NFBE
6. <b>Mr. Jameel-ur-Rehman</b> Senior Subject Specialist Urdu, PCTB	12. <b>District Education Officer</b> (Literacy), Chiniot

**SUBJECT: MINUTES OF MEETING OF THE TECHNICAL WORKING GROUP (TWG) ON ACCELERATED LEARNING PROGRAM FOR ELEMENTARY & SKILLS**

I am directed to refer to the subject cited above and to enclose herewith minutes of the meeting held on Thursday, 11<sup>th</sup> January 2024 at 12:30 P.M under the Chairmanship of Director General of Literacy & NFBE, for information and necessary action, please.

  
**(IRFAN MAHMOOD)**  
 Assistant Director (C&R)  
 Directorate General of Literacy & NFBE, Punjab

**Copy for information: -**

1. PS to Secretary, Literacy & NFBE Department.
2. PA to Director General, Directorate General of Literacy & NFBE.
- ✓ 3. Director (C&R), Directorate General of Literacy & NFBE.
4. Provincial Coordinator, AQAL, JICA
5. Office copy

## MINUTES OF MEETING

**SUBJECT:** MEETING OF THE TECHNICAL WORKING GROUP (TWG) ON ACCELERATED LEARNING PROGRAM FOR ELEMENTARY & SKILLS

**DATE AND DAY:** 11.01.2024 - Thursday

**VENUE:** Committee Room of Literacy & Non-Formal Basic Education Department, 5<sup>th</sup> Floor, Alfalah Building, The Mall Road, Lahore

**PRESENT:** Following attended the meeting:-

- 1 Dr Khuram Shahzad, Director General, Literacy & NFBE
- 2 Ms Mouzama Masood Butt, (Curriculum & Research Wing) Directorate General of Literacy & NFBE
- 3 Mr Amir Rauf, Course Coordinator, Qaid-e-Azam Academy for Educational Development (QAED)
- 4 Mr. Zahid Iqbal, Director (PP&I), Punjab Skill Development Authority, Punjab
- 5 Mr. Syed Waqar ud Din, Director Curriculum, TEVTA
- 6 Mr. Shafqat-ur-Rehman, Senior Manager (Research), PVTC
- 7 Mr. Jameel-ur-Rehman, Senior Subject Specialist Urdu, PCTB
- 8 Mr. Abid Gill, DCA, AQAL, JICA
- 9 Mr. Khalid Saif, Provincial Coordinator, AQAL, JICA
- 10 Mr Muhammad Younus, Program Specialist AQAL-JICA
- 11 Mr. Imran Cheema, Program TEVT, AQAL-JICA
- 12 Ms. Maria Raiz, Training & Material Coordinator JICA, AQAL
- 13 Mr. Arshad Mahmood Haleem, Material Development Expert, (Islamiat), Literacy & NFBE
- 14 Mr. Muhammad Zafar Iqbal, MDE (English), Literacy & NFBE
- 15 Mr. Abdul Rehman MDE (Science), Literacy & NFBE
- 16 Mr. Irfan Mahmood, Assistant Director (C&R), Directorate General of Literacy & NFBE
- 17 Ms. Rohina Gull, District Education Officer (Literacy), Chiniot

### AGENDA OF THE MEETING:

1. Stakeholder consultation and orientation of Technical Working Group of Accelerated Learning Program Elementary and Elementary & Skills, ALP (E / E&S).
2. Development of scheme of studies, curricula, learning materials / textbooks for ALP (E / E&S).

### DELIBERATIONS:

First meeting of the Technical Working (TWG) Committee constituted vide Order No. SO(P)1-5/2022-23 dated 03.11.2023 was held under the chairmanship of the Director General, Directorate General of Literacy & NFBE. The Chair opened the meeting by welcoming all participants and briefed the current status of the ALP-Primary implemented by the Literacy & NFBE Department. The chair highlighted the need for the ALP (elementary & Skill) model in the Non-Formal Sector of Punjab in the context of a large influx of out-of-school children (OOSC) especially in the backdrop of the successful implementation of Accelerated Learning Program (ALP), Primary by Literacy and No-Formal Basic Education Department. The purpose of the Technical Working Group (TWG) was recapped, and the chair emphasized the importance of collaboration to develop an effective Accelerated Learning program.

Technical Expert of JICA presented the PowerPoint presentation to brief the participants about the situation of ALP Middle & Middle-Tec Model to cater OOSC children of 10-16 years of age. The technical experts of PSDA, TEVTA, PVTC, QAED, and PCTB provided valuable input regarding the ALP elementary and skill.

### DISCUSSION & DECISIONS:

Discussion	Decisions	Responsibility
<p>1. So far the main focus of the Non Formal education Sector in Punjab remained on Primary education but the huge number of OOSC of age 10-16 years is more critical. Major reasons for this OOSC are poor economic background, working at an early age, and lack of opportunity in terms of Accelerated Elementary Education with major focus on technical and vocational learning. Therefore, the linkage of general education and skills/vocational education is currently the need of hour especially catering OOSC with the focus on gender mainstreaming and girls education.</p> <p>2. The model of ALP Elementary/Elementary Skill implemented in Sindh province was also discussed. ALP Elementary duration is 18 Months (Package D/Class 6&amp;7= 10 Months and Package E/Class 08=08 Months) whereas the traditional elementary education is 36 Months. It was decided that ALP Middle (18 Months) and ALP Middle Tech (18 Months) may be customized to less than 18 Months for Punjab province keeping in</p>	<p>1. It was decided that following compulsory subjects / courses will be included in both in ALP (Middle) (18 Months) and ALP (Middle-Tech) (18 Months) to be named as <b>Punjab - NFE, ALP (Middle) and Punjab - NFE, ALP (Middle-Tech)</b>:</p> <ul style="list-style-type: none"> <li>▪ Urdu</li> <li>▪ English</li> <li>▪ Mathematics</li> <li>▪ Islamiyat / Religious Education</li> <li>▪ Science</li> <li>▪ Social Studies (History &amp; Geography)</li> <li>▪ Information and communication technology (ICT) Tech</li> </ul> <p>2. Each subject will meet the SLO of the National Curriculum.</p> <p>3. For vocational / technical learning, the Learners will select one skill course from the given list given under and study its Level 1 during Package D and Level 2 of the same skill course during Package E:</p> <ul style="list-style-type: none"> <li>▪ Hotel Management</li> <li>▪ Introduction to Tourism</li> <li>▪ Graphic Design</li> <li>▪ Media Production</li> <li>▪ Fundamentals of Cooking</li> <li>▪ Agriculture</li> <li>▪ Live-Stock</li> <li>▪ Internet of Things (IoT)</li> <li>▪ Dress Making</li> <li>▪ Beautician</li> <li>▪ Applied Electrician</li> <li>▪ Plumbing</li> <li>▪ Heating, Ventilation, Air Conditioning &amp; Refrigeration (HVACR)</li> </ul>	<p><b>Responsibility</b></p> <ul style="list-style-type: none"> <li>▪ TWG under Directorate General of Literacy &amp; Non-Formal Basic Education Punjab</li> <li>▪ PCTB</li> <li>▪ QAED</li> <li>▪ TEVTA</li> <li>▪ PSDA</li> <li>▪ PVTC</li> <li>▪ PEC</li> <li>▪ JICA</li> </ul>

<p>view the local needs of industry.</p>	<ol style="list-style-type: none"> <li>4. The compulsory subjects would be developed in-house by the office of Directorate General, Literacy and Non-Formal Basic Education in consultation with the subject specialists, QAED and PCTB and Vocational subjects would be developed in-house by the office of Directorate General, Literacy and Non-Formal Basic Education in consultation with technical experts from TEVTA, PSDA, PVTC. Two different Sub-Committees shall be notified for the purpose.</li> <li>5. Seminars / Orientation Sessions would be arranged by JICA for in depth orientation, discussion and follow up of the progress inviting all stakeholders including academia.</li> <li>6. It was decided that a robust, workable Implementation plan for Punjab – NFE, ALP (Middle) and Punjab – NFE, ALP (Middle-Tech) shall be developed in coordination with all Vocational Skills providing departments and Literacy &amp; NFBE Department.</li> <li>7. Compulsory subjects and skill / Vocational Curriculum once proposed / drafted shall be got approved by the relevant forum.</li> </ol>	
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**CONCLUSION:**

The meeting ended with a vote of thanks and with the resolve that the whole exercise shall be concluded by April 2024.

 16-01-2024

**(IRFAN MAHMOOD)**

**Assistant Director (Curriculum & Research)**  
Directorate General of Literacy & Non-Formal Basic Education Punjab

Non-Formal Basic Education Schools and NFE Elementary Schools Targets Central Punjab Non Formal Education Project												
Sr. No.	Region	Division	District	Literacy Rate % (Census 2023)	OOSC (Census 2023)	NFBES under "PNFEP-II"	NFBES under "Scheme for BECS & NCHD"	Total Number of Schools	New Target of NFBES	Target of NFBES Learners	New Target of NFEES	Target of NFEES Learners
1	Central Punjab	Faisalabad	Chiniot	55.05	128,830	335	60	395	385	15400	10	200
2			Faisalabad	73.41	479,089	333	80	413	403	16120	10	200
3			Jhang	59.45	245,763	360	230	590	580	23200	10	200
4			T. T. Singh	71.38	142,390	335	80	415	405	16200	10	200
5		Lahore	Kasur	62.85	274,362	395	285	680	670	26800	10	200
6			Lahore	79.62	718,199	366	160	526	516	20640	10	200
7			Nankana Sahib	63.12	108,493	360	43	403	393	15720	10	200
8			Sheikhupura	68.88	262,076	345	80	425	415	16600	10	200
9		Sahiwal	Okara	60.25	264,889	385	130	515	505	20200	10	200
10			Pakpattan	57.13	176,009	355	200	555	545	21800	10	200
11			Sahiwal	64.77	209,761	365	110	475	465	18600	10	200
Total NFEIs Central Punjab				65.1	3,009,861	3,934	1,458	5,392	5282	211280	110	2200

Class-wise Gender Wise Learners of PNFEPII & Scheme for BECS & NCHD as on 30-06-2024 Central Punjab Non Formal Education project																	
Sr.No	Division	District	Nursery		Class 1		Class 2		Class 3		Class 4		Class 5		Total Male	Total Female	Grand Total
			Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female			
1	Faisalabad	Chiniot	1500	1420	1251	1243	1108	1119	780	879	547	649	663	745	5,849	6,055	11,904
2		Faisalabad	1112	974	1481	1496	1300	1463	1054	1256	787	918	838	1094	6,572	7,201	13,773
3		Jhang	2244	2179	1861	1911	1451	1754	971	1395	779	1168	751	1245	8,057	9,652	17,709
4		Toba Tek Singh	1232	1173	1314	1340	1036	1190	794	934	519	763	615	926	5,510	6,326	11,836
5	Lahore	Kasur	1729	1759	2209	2318	1643	1938	1113	1555	787	1056	818	1228	8,299	9,854	18,153
6		Lahore	1569	1555	2242	2364	1552	1675	952	1170	675	885	606	944	7,596	8,593	16,189
7		Nankana Sahib	1288	1327	1385	1492	948	1068	634	794	397	562	479	736	5,131	5,979	11,110
8		Sheikhupura	1974	1856	1465	1484	962	1204	769	974	532	676	528	701	6,230	6,895	13,125
9	Sahiwal	Okara	2587	2533	1599	1696	1232	1434	944	1084	626	936	441	724	7,429	8,407	15,836
10		Pakpattan	1398	1362	1726	1798	1707	1915	1085	1343	748	1032	744	1226	7,408	8,676	16,084
11		Sahiwal	1576	1524	1824	1928	1614	1740	1142	1316	712	981	634	926	7,502	8,415	15,917
Total Learners			18209	17662	18357	19070	14553	16500	10238	12700	7109	9626	7117	10495	75,583	86,053	161,636
			35871		37427		31053		22938		16735		17612				
Percentage			22.2%		23.2%		19.2%		14.2%		10.4%		10.9%		46.8%	53.2%	100%

Summary: Result of Grade-V Learners Examination 2019 to 2024										
Literacy & Non Formal Basic Education Department										
Sr. No.	Region	Division	District	PEC Passouts 2019	Primary Passouts 2020	PEC (SBA) Passouts 2021	PEC (SBA) Passouts 2022	PEC (SBA) Passouts 2023	PEC (SBA) Passouts 2024	Total
1	Central Punjab	Faisalabad	Chiniot	323	491	764	992	666	870	4,106
2			Faisalabad	439	595	573	620	828	887	3,942
3			Jhang	345	600	611	885	755	1002	4,198
4			T.T.Singh	346	593	545	509	694	755	3,442
5		Lahore	Kasur	666	748	629	759	534	1021	4,357
6			Lahore	171	374	335	445	408	817	2,550
7			Nankana sahib	293	375	271	665	352	527	2,483
8			Sheikhupura	294	489	469	656	534	708	3,150
9		Sahiwal	Okara	472	555	522	770	661	975	3,955
10			Pakpattan	433	612	503	764	657	740	3,709
11			Sahiwal	209	539	466	562	683	965	3,424
Total North Punjab				3991	5971	5688	7627	6772	9267	39,316
1	North Punjab	Gujranwala	Sialkot	226	272	330	279	469	592	2,168
2			Gujranwala	539	577	400	589	784	729	3,618
3			Gujrat	160	251	303	433	263	263	1,673
4			Hafizabad	469	431	380	541	396	809	3,026
5			M.B.Din	272	365	341	683	462	503	2,626
6			Narowal	255	372	307	319	385	277	1,915
7		Rawalpindi	Attock	300	474	392	624	390	413	2,593
8			Chakwal	203	324	310	453	320	442	2,052
9			Jhelum	196	233	278	452	326	535	2,020
10			Rawalpindi	172	623	189	355	193	316	1,848
11		Sargodha	Bhakkar	542	630	562	439	687	1374	4,234
12			Khushab	347	400	444	366	483	557	2,597
13			Mianwali	321	577	521	633	591	640	3,283
14			Sargodha	323	476	505	1131	744	869	4,048
Total North Punjab				4325	6005	5262	7297	6493	8319	37,701
1	South Punjab	Bahawalpur	Bahawalnagar	505	758	835	966	732	857	4,653
2			Bahawalpur	224	466	458	613	736	1789	4,286
3			R.Y.Khan	364	407	387	571	571	1332	3,632
4		D. G. Khan	D.G.Khan	278	514	508	670	683	1066	3,719
5			Layyah	527	609	587	837	718	1248	4,526
6			Muzaffargarh	300	397	449	250	578	1333	3,307
7			Rajanpur	229	335	313	416	480	480	2,253
8		Multan	Khanewal	379	688	567	878	630	808	3,950
9			Lodhran	265	317	329	388	463	447	2,209
10			Multan	345	330	267	540	846	1329	3,657
11			Vehari	323	525	503	657	721	789	3,518
Total North Punjab				3739	5346	5203	6786	7158	11478	39,710
Total Punjab				12055	17322	16153	21710	20423	29064	116,727
Result in Percentage				96%	100%	99%	98%	99%	98%	98%



No.SO(P)1-22/2024-25 (P-I)  
**GOVERNMENT OF THE PUNJAB**  
**LITERACY & NON-FORMAL BASIC EDUCATION**  
**DEPARTMENT**

Dated: Lahore the 27<sup>th</sup> January, 2025



✓ The Director (Operations),  
 Directorate General of Literacy & NFBE

Subject: MINUTES / DECISIONS OF THE 22<sup>ND</sup> MEETING OF THE PROVINCIAL CABINET HELD ON 14.01.2025 IN THE COMMITTEE ROOM OF 8-CLUB, GOR-I, LAHORE

I am directed to enclose herewith Cabinet Wing, S&GAD's letter No.SO(CAB-II)1-23/2025 dated 23.01.2025 on the subject noted above and to request you to submit revised draft of PC-Is of Central/South/North Punjab Non-Formal Education Project (in hard form as well as through SMDP) in the light of decision of Provincial Cabinet on increase in teachers' honorarium within two days positively.

*(Signature)*  
 (M. FAISAL WAQAR)  
 SECTION OFFICER (PLANNING)

PC:

1. PS/PAs to Secretary / Additional Secretary / Deputy Secretary (Planning), Literacy & NFBE Department
2. PA to Director General, Literacy & NFBE Lahore

*(Signature)*  
 36/1/25

A.D-II

**CABINET BUSINESS/TOP PRIORITY/  
THROUGH SPECIAL MESSENGER**



No.SO(CAB-II)1-23/2025  
**GOVERNMENT OF THE PUNJAB**  
**SERVICES & GENERAL ADMINISTRATION**  
**DEPARTMENT**  
**(CABINET WING)**

Dated Lahore, the 23<sup>rd</sup> January, 2025

To,

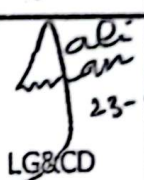
1. The Secretary, Govt. of the Punjab, SHC&ME Department
2. The Secretary, Govt. of the Punjab, Higher Education Department
3. The Secretary, Govt. of the Punjab, P&SHC Department
4. The Additional Chief Secretary, S&GAD
5. The Secretary, Govt. of the Punjab, HUD&PHE Department
6. The Senior Member, Board of Revenue, Punjab
7. The Secretary, Govt. of the Punjab, Agriculture Department
8. The Secretary, Govt. of the Punjab, HR&MA Department
9. The Secretary, Govt. of the Punjab, Transport & Mass Transit Department
10. The Secretary, Govt. of the Punjab, Home Department
11. The Secretary, Govt. of the Punjab, Energy Department
12. The Secretary, Govt. of the Punjab, Irrigation Department
13. The Secretary, Govt. of the Punjab, LG&CD Department
14. The Secretary, Govt. of the Punjab, Law & PA Department
15. The Secretary, Govt. of the Punjab, FW&F Department
16. The Secretary, Govt. of the Punjab, SW&BM Department
17. The Secretary, Govt. of the Punjab, ET&NC Department
18. The Secretary, Govt. of the Punjab, School Education Department
19. The Secretary, Govt. of the Punjab, Mines & Minerals Department
20. The Secretary (I&C), Govt. of the Punjab, S&GAD
21. The Chairman, Planning & Development Board
22. The Secretary, Govt. of the Punjab, ICI&SD Department
23. The Secretary, Govt. of the Punjab, Finance Department
24. The Secretary, Govt. of the Punjab, Special Education Department
25. The Secretary, Govt. of the Punjab, Literacy & NFBE Department
26. The Secretary, Govt. of the Punjab, Info. & Cul. Department
27. The Secretary, Govt. of the Punjab, Public Prosecution Department
28. The Secretary, Govt. of the Punjab, Youth Affairs & Sports Department
29. The Secretary, Govt. of the Punjab, C&W Department
30. The Secretary, Govt. of the Punjab, Tourism, A&M Department
31. The Secretary, Govt. of the Punjab, EP&CC Department
32. The Secretary, Govt. of the Punjab, PC&CM Department
33. The Secretary, Govt. of the Punjab, Auqaf & RA Department

*Ali*  
23-01-25

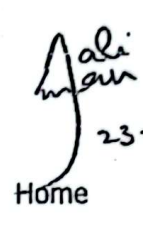
Subject: **MINUTES/DECISIONS OF THE 22<sup>nd</sup> MEETING OF THE  
PROVINCIAL CABINET HELD ON 14.01.2025 IN THE COMMITTEE  
ROOM OF 8-CLUB, GOR-I, LAHORE**

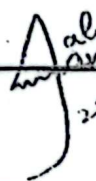
I am directed to refer to the subject cited above and to enclose a copy of the minutes / decisions of 22<sup>nd</sup> Meeting of the Provincial Cabinet held on 14<sup>th</sup> January, 2025 at 01:00 P.M. in the Committee Room of 8-Club, GOR-I, Lahore, relating to your department for information and necessary action in terms of Rules 28(15) & 30 of the Punjab Government Rules of Business, 2011:

Sr.#	Agenda	Department
Segment – I		
1.	Confirmation of the Minutes of 20 <sup>th</sup> and 21 <sup>st</sup> Meetings of the Provincial Cabinet held on 03.12.2024 and 19.12.2024 respectively	I&C Wing S&GAD <i>Ali</i> 23-
2.	Ratification of the Minutes of 10 <sup>th</sup> , 11 <sup>th</sup> and 12 <sup>th</sup> Meetings of the Standing Committee of Cabinet on Legislative Business & Privatization held on 13.11.2024, 09.12.2024 and 16.12.2024 respectively	
3.	Ratification of the Minutes of 17 <sup>th</sup> , 18 <sup>th</sup> and 19 <sup>th</sup> Meetings of the Standing Committee of Cabinet on Law & Order held on 07.11.2024, 21.11.2024 and 29.11.2024 respectively	
Segment – II		
4.	Request for Financial Assistance for Medical Treatment of Arsalan Taj son of Taj Muhammad Kheteran R/o District Barkhan, Balochistan	SHC&ME
5.	Sanction of expenditures of Rs.251,806/- Incurred on the medical treatment of son of Dr. Rashid Naweed Rashid, Assistant Professor of Education (BS-18) Government Graduate College T.T. Singh	Higher Education
6.	Request for Financial Assistance in favour of Mr. Yasir Mehmood, Sanitary Supervisor, for the Treatment of his Son	P&SHC
Segment – III		
7.	Nomination of Three Members of Provincial Assembly of Punjab as Members for PPRA Board of Management	ACS, SG&AD
8.	Appointment in Services of Two Assessors in LDA Tribunal, Lahore	HUD&PHE
9.	Delegation of Powers to Chief Inspector of Stamps, Board of Revenue to Institute the Prosecution in case of Misappropriation of Government Levies / Taxes	BOR
10.	Amendment and Formulation of Policy regarding Disposal of State Land	
11.	Amendments in the Stamp Act 1899 (II of 1899)	
12.	Approval of Two Memorandum of Understanding between Public Private Partnership	Agriculture
13.	Approval in Principle for Proceedings with the Draft "Punjab Hindu Marriage (Registration) Rules, 2024" Rules 2024"	HR&MA
14.	Amendment in Rules of 254 the Motor Vehicles Rules, 1969	Transport & Masstransit
15.	Request for Approval of Legal Amendments for	

Sr.#	Agenda	Department
	Inspection and Certification of Motorcycles	
16.	Amendment in Provincial Motor Vehicle Ordinance, 1965 to Regulate App-Based Ride Hailing Companies and Private Vehicles	
17.	Nawaz Sharif Institute of Cancer Treatment & Research Act 2024	SHC&ME
18.	Reconstitution of Board of Directors, Punjab Health Foundation	
19.	Admission Policy for Public & Private Sector Medical / Dental Colleges of the Punjab, Session 2024-25	
20.	Amendment in Notaries Ordinance, 1961 (XIX of 1961)	Home
21.	The Punjab Forensic Science Authority Act, (2024 by Repealing the Punjab Forensic Science Agency Act, 2007	
22.	Nomination of Members from Provincial Assembly of Punjab for Punjab Power Development Board (PPDB)	Energy
23.	Abolishment of the Punjab Khal Panchayat Authority (PKPA)	Irrigation
24.	Amendment in Section 102 of the Punjab Local Government Act, 2022	 23-1-25 LG&CD
25.	Amendment in the Punjab Muslim Family Rules framed under the Muslim Family Laws Ordinance, 1961 in compliance to the Judgement announced on 13.12.2021 by the Hon'ble Lahore High Court, Rawalpindi Bench in W.P. No.2111/2013 titled as Wasif Ali etc Vs Mrs. Fakhra Jabbeen etc	
26.	The Constitution (Amendment) Bill, 2024 moved by Asad Qaisar and Two Other, MNAs (Articles 175A and 215)	Law & PA
27.	Approval of "Punjab Forest Depot Rules 2023"	FW&F
28.	Approval of "Punjab Forest Transit Rules 2023"	
29.	Notification of Social Welfare Officers for the purpose of Section 7 of Juvenile Justice System Act, 2018	SW&BM
30.	Incentive System for Whistle Blowers and Officers/ Officials of ET&NC Department	ET&NC
31.	Amendments in Punjab Urban Immovable Property Tax Rules, 1958	
32.	The Draft Punjab Control of Narcotics Substance Act, 2024- Administration of Laws for the Functioning of Excise Police Stations in Punjab for the Control of Narcotics Crimes.	
33.	Compulsory Motor Vehicle Registration in the Province for Punjab Residents- Amendment in Section 24 of Motor Vehicle Ordinance, 1965	
34.	Capping Tax Increase Consequent to Shifting of Property Tax Valuation System from Rental Value to Capital Value	
35.	Framing of Rules under Punjab Free & Compulsory Education Act, 2014	School Education

Sr.#	Agenda	Department
36.	Constitution of Board of Examiners under Regulation 29(1) of Coal Mines Regulations, 1926	Mines & Minerals
37.	Appointment of Members of Provincial Assembly for Infrastructure Development Authority of the Punjab	I&C Wing, S&GAD
<b>Segment – IV</b>		
38.	Inclusion of the scheme "Comprehensive Door to Door Socio-Economic Survey of Punjab for Establishing Punjab Socio-Economic Registry (PSER) – PC-II" in the ADP 2024-25	P&D
39.	Apni Chhat Apna Ghar Program (For Briefing)	HUD&PHE
40.	Supplementary Grant against Operation & Maintenance of PHA Lahore for the current Financial Year 2024-25	
41.	The Punjab Water & Sanitation Authority Act, 2024	
42.	Wheat Production Incentives for Farmers in 2024-25	Agriculture
43.	Punjab Kissan Card	
44.	Sanction/Release of Funds through Supplementary Grant for Arrangement of CPA Asia and South-East Asia Regional Conference, (February 6-10, 2024), Lahore, Pakistan	Law & PA
45.	Chief Minister's Special Initiative for Dialysis Program	SHC&ME
46.	Establishment of the "Punjab Science Enclave"	Home
47.	Reimbursement of the Cost of Feasibility Study of 135 MW Taunsa Hydropower Project in Punjab	Energy
48.	Approval for Inclusion of Loaning Schemes "CM Punjab Asaan Karobar Finance" and "CM Punjab Asaan Karobar Card" in Current Year ADP (2024-25)	ICI&SD
49.	Establishment of Cash Management Fund (CMF) for investment of Surplus Funds of the Government of Punjab	Finance
50.	Revision of Punjab Delegation of Financial Powers Rules, 2016	
51.	Amendment in Punjab Delegation of Financial Powers Rules, 2016	
52.	Hiring of School Teaching Interns (STIs) in Public Schools of Punjab	School Education
<b>Segment – V</b>		
53.	Request for Extension in Contract Period and Fixation of Pay in respect of the Employees of the Project titled "Sustainable Land Management Program (SLMP) to Combat Desertification in Pakistan (Punjab Component) – GEF/UNDP Assisted", P&D Board, currently working against the SNE Posts of the same scheme	P&D
54.	Approval of Change of Nomenclature of Project titled "Feasibility Study and Detailed Design of Trunk / Outfall Sewer along Lal Nala Project" GS No. 3086	HUD&PHE
55.	Inclusion of the scheme for "Feasibility Study and Detailed Design for Augmentation of Water Supply to Rawalpindi City based on Dadhocha Dam" in ADP 2024-25	

Sr.#	Agenda	Department
56.	Change of Nomenclature of the Project as Feasibility Study for Shifting of Government Offices Outside Congested City Premises of Slalkot	BOR
57.	Relaxation of Ban on Recruitment against Posts In BS-01 to BS-04 and BS-05 to BS-15 on Contract Basis	Special Education
58.	Creation of Personal Ledger Account (PLA) at Ayub Agricultural Research Institute, Faisalabad (AARI)	Agriculture
59.	Request for Possession of Land for Bus Depot for New Electric Buses in Multan	Transport & Masstransit
60.	Health Insurance for Members of the Judicial Fraternity	SHC&ME
61.	Request for Grant of Permission for Recruitment of various Specialties of BS-16 and above on Adhoc Basis at Govt. Syed Muhammad Hussain 360 Bedded General cum TB Hospital, Samli Murree	
62.	Remuneration for the Board Members of Punjab Agriculture, Food and Drug Authority	 Home
63.	Allocation of Additional Funds through Supplementary Grant under Grant No. PC2102 (012) Jails & Convict Settlements under Object Head A03942-02 Dietary Charges for the Year 2024-2025	
64.	Admissibility of Pay Package of Managing Director, Chief Operating Officer and other Officers of Punjab Safe Cities Authority (PSCA) from the Date of Assumption of Charge of the Post Instead of Date of Meeting of Selection Board	
65.	Request for Creation of New Posts In PSCA for Posting of Police Officers in Smart Safe Cities Projects	
66.	Amendments in the Petroleum Exploration and Production Policy 2012- Sale of 35% Share of Pipeline Specification Gas to Third Party	Energy
67.	Request for Provision of Additional Funds to the Tune of Rs.1357.761 Million as Supplementary Grant (M&R) for Emergent Flood Works Undertaken during Floods 2024	Irrigation
68.	Increase in Teachers' Honorarium from Rs.12,500 to Rs. 20,000 per month w.e.f 01.11.2024 for Non-Formal Education Schools under Literacy & Non-Formal Basic Education Department	Literacy & NFBE
69.	Request for Performing the Functions of Land Use Conversion and Approval of Private Housing Schemes by Local Governments of Districts Sheikhupura, Nankana Sahib and Kasur under PLGA 2022	LG&CD
70.	Draft Legislation "The Arbitration Act" on Arbitration-Pakistan	Law & PA
71.	Request to Enhance Seed Money for the Journalist Support Fund (JSF) and to Increase the Amount of Financial Assistance In favour of the Deserving Journalists	Information & Culture
72.	Replacement / Purchase of New Vehicles for the Directorate General Social Welfare and Field Formation	SW&BM

Sr.#	Agenda	Department
	of Social Welfare Department	
73.	Request for Extension in Contract of Existing Employees	
74.	Appointment of Special Public Prosecutors	Public Prosecution
75.	Approval for Recruitment of Staff at Forest Services Academy Ghoragali Murree Punjab Forest School Ghoragali Murree and Punjab Forest School Bahawalpur	
76.	Inclusion of Lion, Tiger, etc in Second Schedule of Punjab Wildlife (Protection, Preservation, Conservation and Management) Act, 1974 & Fixation of Possession License Fee	FW&F
77.	Amendment in the Punjab Infrastructure Development Cess Act, 2015 (Act XXX of 2015)	 Finance
78.	Inclusion of scheme titled 'Construction of Punjab Revenue Authority (PRA) Headquarter' in Annual Development Plan 2024-25	
79.	Extension in Contracts of Four (04) Key Employees of Punjab Public Private Partnership Authority	
80.	Annual Reports, Punjab Examination Commission, Lahore for the FY 2018-19 and 2019-20	School Education
81.	Annual Report, Punjab Examination Commission, Lahore for the FY 2021-22	
82.	Request for Enhancement of Estimated Cost of the scheme titled "Construction of Sports Complex in Tehsil Daska District Sialkot" reflected at GS # 250 of ADP 2024-25	Youth Affairs & Sports
83.	Construction of Underpass at GPO Chowk on Mall Road, District Rawalpindi	C&W
84.	Establishment/ Renovation of Double Decker Sightseeing Bus Terminals and Hop-On, Hop-Off Points at various Cities of Punjab	Tourism, A&M
85.	Request for Provision of Funds to Complete/ Initiate Capped and New Schemes in ADP 2024-25	EP&CC
86.	Approval for Allotment/Auction of Plots in Agricultural Produce Markets of Punjab under Section 15-H of PAMRA Act, 2018	PC&CM
87.	Request for Transfer of Land in favour of District Public School and College Gogera, Tehsil and District Okara	Auqaf & R.A
88.	Request for Inclusion of scheme titled as "Conservation / Up-Gradation of Shrines /Mosques Uch Sharif and Development of Pilgrim Trail" in ADP 2024-25, with Allocation of PKR 200.00-Million for Current Financial Year 2024-25	
89. Ex-Agenda	Establishment of Special Courts for Overseas Pakistanis in Relation to their Properties in Punjab on the analogy of Federal Government	ACS, S&GAD
90. Ex-Agenda	Request for Inclusion of New Development Schemes in ADP 2024-25 (Sahiwal Division)	P&D

Sr.#	Agenda	Department
91. Ex-Agenda	NOC for Land Lease for Drilling of Exploration Well in No. 1, 2 and 3 Mouza Rakh Sarkar Naka Kalan Tehsil Pindigheb District Attock Punjab Province	FW&F
92. Ex-Agenda	Finalization of New Name for Gaddafi Stadium under Stadium Naming Rights Agreement	Finance
93. Ex-Agenda	Demand of Funds for Security Equipment's/Weapons for Improvement of Security of Cadet College Isakhel	School Education
94. Ex-Agenda	Request for Release of Funds amounting to Rs. 337.236 Million in favor of Punjab Model Bazaars Management Company (PMBMC)	PC&CM
95. Ex-Agenda	Issues of Technical Universities in Punjab	ICI&SD
96. Ex-Agenda	Purchase of Official Vehicles for Field Tours	Agriculture
97. Ex-Agenda	Recruitment of Support Staff for Carrying Out Household Function in the Chief Minister Office	ACS, S&GAD

2. The acknowledgment certificate is enclosed for signature and same may please be returned to Cabinet Wing, S&GAD.

  
 23-01-25  
**(IMRAN ALI HARAL)**  
 SECTION OFFICER (CABINET-II)

**PC:**

1. The Principal Secretary to Chief Minister, Punjab
2. The Secretary (I&C), S&GAD
3. The Additional Secretary (Gen.)/Staff Officer to Chief Secretary, Punjab
4. The Deputy Secretary (Cabinet), S&GAD

**Minutes of 22<sup>nd</sup> Meeting of the Provincial Cabinet: (14/01/2025)**

**AGENDA ITEM NO.68      INCREASE IN TEACHERS' HONORARIUM FROM RS.12,500 TO RS. 20,000 PER MONTH W.E.F 01.11.2024 FOR NON-FORMAL EDUCATION SCHOOLS UNDER LITERACY & NON-FORMAL BASIC EDUCATION DEPARTMENT**

68.1            The Secretary Literacy & NFBE Department briefed the Cabinet that this department was established in 2002 having the mandate to provide basic education to Out of School Children (OOSC) and to Impart integrated literacy and life skills to illiterate adults through non-formal means to the poorest of the poor and marginalized segments of the society. The department is striving hard to enroll Out of School Children (OOSC) through establishment of Non-Formal Education Institutions (NFEIs) and imparting literacy to the illiterate adults through establishment of Adult Literacy Centers (ALCs). So far, the department has provided non-formal basic education and literacy to 4.6 million OOSC and illiterate adults in Punjab. Currently, 20,430 NFEIs are operational with 648,581 OOSC enrolled. 53% students enrolled in non-formal education schools are girls whereas, 85% teachers teaching in these schools are female.

68.2            The Cabinet was further apprised that a meeting was held under the convenorship of the Senior Minister for Planning & Development, Environment Protection & Climate Change, Forestry, Wildlife & Fisheries and Chief Minister's Special Initiatives on 02.08.2024 to review the performance of Literacy & Non-Formal Basic Education Department. A detailed presentation was given to the Senior Minister, Minister for Education and members of the Chief Minister's Advisory Committee on Education. During the meeting, it was informed that teachers in Literacy & NFBE Department are working on monthly honorarium basis @ Rs. 12500/- . 85% teachers in Literacy & NFBE Department are female. The Non-Formal School teachers practice multigrade teaching which means there is one teacher for each school who teaches all subjects to all the enrolled learners in the non-formal school.

68.3            It was further added that Senior Minister was informed that the honorarium was earlier enhanced from Rs.8000 to Rs. 12500 in December 2023 and total annual budgetary impact at current rate is Rs.3 billion against total annual development budget of Rs.4 billion allocated for the Department. Two scenarios were presented: If the honorarium amount is increased @ Rs. 20,000 per month, total annual impact of teachers' honorarium would be Rs. 4.8 Billion. In case it is increased @ Rs. 32,000 per month keeping in view the minimum wage, the



Minutes of 22<sup>nd</sup> Meeting of the Provincial Cabinet: (14/01/2025)

would be Rs.7.68 billion. It was also informed that from 01.11.2024, the Department would be having only Punjab Non-Formal Education Project (North, South & Central) for OOSC.

68.4 On the aforementioned request for enhancing teachers' honorarium in non-formal education sector of Punjab, the Senior Minister while explaining the vision of HCM vis-à-vis education and women empowerment very kindly approved the proposal of enhancing teachers' monthly honorarium of the Literacy & Non-Formal Basic Education Department @ Rs.20,000 per month w.e.f 01.11.2024 and directed that further necessary action be taken for the approval of Cabinet / SCCFD accordingly. The current scenario regarding budget allocation for Literacy & Non-Formal Basic Education Department vis-à-vis development side is Rs.4 billion in ADP 2024-25, out of which approximately Rs.3 billion is allocated for teachers' honorarium only @ Rs.12,500 per month. There are 20,743 teachers (19,803 primary & 940 elementary teachers) proposed in South, North & Central Punjab for Non-Formal Education Projects to be started from 01.11.2024. If the honorarium amount is increased from Rs.12,500 to Rs.20,000 per month, total annual impact in CFY (2024-25) would be an increase of Rs.1.245 billion in ADP allocation (Rs.4.0 billion to 5.245 billion).

68.5 Keeping aforementioned in view, it is proposed that Honorable Chief Minister may kindly approve increase in teachers' monthly honorarium of Literacy & NFBE Department from Rs.12,500 per month to Rs.20,000 per month w.e.f. 01.11.2024 and allow placing the case before the Cabinet through Standing Committee of Cabinet on Finance & Development (SCCFD) for provision of funds amounting to **Rs.1.245 Billion** through supplementary grant during current FY 2024-25, under Object Head A06470-Others, Grant No.PC22036 (Dev), Fund Center LE-4272. The PC-Is of all new development projects having component of teachers' honorarium (for revision) shall be placed before PDWP for approval accordingly.

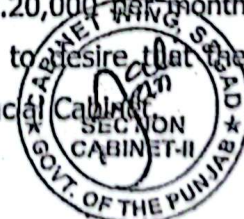
68.6 The Finance Department was examined that and it was stated that at the outset, the Finance Department notes that the honorarium for non-formal teachers was increased from Rs. 8,000 to Rs. 12,500 in December 2023. Considering the current financial climate, **another increase in less than a year is not justifiable.** Additionally, the honorarium of teachers is being funded from the development side vide multiple ADP schemes reflected in ADP 2024-25. Thereby

Minutes of 22<sup>nd</sup> Meeting of the Provincial Cabinet: (14/01/2025)

categorizing it development expenditure. In case the subject proposal is approved, the total impact from November 1, 2024, for the remaining eight months of the current fiscal year would result in an additional Rs. 1.245 billion in the ADP 2024-25, increasing the total from Rs. 4.000 billion to Rs. 5.245 billion. For the entire financial year, this impact would be approximately Rs. 1.800 billion. The Literacy and NFBE Department hires staff on a contractual basis on the Development Side, and therefore, their honorarium or salaries cannot be paid from the Current Side, as this would constitute irregular expenditure. In light of the foregoing, the Finance Department does not endorse the Administrative Department's proposal. However, if the same is approved the requisite additional funds amounting to Rs.1.245 billion will be provided through inter / intra sectoral re-appropriation out of ADP 2024-25.

68.7 The P&D Department also examined and stated that Three Non-Formal Education Projects for Central, South and North Punjab appearing in ADP 2024-25 have been approved by PDWP in its 41<sup>st</sup> meeting held on 30.10.2024 at the existing rate of honorarium i.e., Rs.12,500. During PDWP meeting, the Administrative Department highlighted the importance of increasing the honorarium from Rs.12,500 to Rs.20,000 per month and commended that the performance of non-formal schools has remained satisfactory in developing learning outcomes and integrating out of school children into the mainstream school system. This assessment was supported by DG, M&E based on their reports and endorsed by Members of PDWP. It is noteworthy that other government agencies / departments such as the schools under the administrative control of PEF hire teachers @ Rs.20,000 per month and Higher Education Department engages College Teaching Interns @ Rs.50,000 per month.

68.8 The PDWP in its aforementioned meeting decided that if the Provincial Government increases the honorarium of teachers, the PC-Is will be revised accordingly. However, the additional budgetary requirements will be sourced from development projects appearing in ADP 2024-25 through inter or intra-sectoral re-appropriation. Hence, no additional funding will be required from the current side. Considering the above, P&D Board endorses the proposal to increase the honorarium of non-formal education school teachers from Rs.12,500 to Rs.20,000 per month w.e.f 01.01.2025. The Chief Minister has seen and is pleased to desire that the subject matter may be placed for consideration before the Provincial



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68.9 Accordingly, the Cabinet was requested to consider and approve the increase in teachers' monthly honorarium of Literacy & NFBE Department from Rs.12,500 per month to Rs.20,000 per month w.e.f. 01.11.2024 and for provision of funds amounting to Rs.1.245 Billion through technical supplementary grant during current FY 2024-25. The PC-Is of all new development projects having component of teachers' honorarium (for revision) shall be placed before PDWP for approval accordingly.

**DECISION No. 68:**

The Cabinet considered and approved the proposal as mentioned in para 68.9 read with view of P&D at para 68.8 above, with the direction that the requisite funds would be arranged through Inter/Intra sectoral re-appropriation within the Development portfolio of the ADP 2024-25 by the P&D Board.



(TO BE RETURNED TO THE CABINET WING, S&GAD, AFTER SIGNATURE)

**ACKNOWLEDGEMENT**  
**CERTIFICATE**

Certified that Cabinet decision (s) on agenda Items No.(s) 68.  
as discussed in **22<sup>nd</sup> Meeting of the Provincial Cabinet**, held on **14.01.2025**  
has / have been received by me for information and necessary action as required  
under Rules 28(15) & 30 of the Punjab Government Rules of Business, 2011.

**(NAME & SIGNATURE OF THE SECRETARY CONCERNED)**

Dated: \_\_\_\_\_

To,

**The Section Officer (Cabinet-II),**  
Cabinet Wing, S&GAD,  
Government of the Punjab.

**Annexure-06****A. TORs of Non Formal Basic Education School (NFBES)**■ **Nature**

Non-formal Basic Education Schools (NFBES) are non-formal primary schools for out-of-school children and school dropouts.

■ **Functions**

Primary school education, from Katchi to Grade-V, in a non-formal setting in NFBES.

■ **Policy Framework**

As per the policy of L&NFBE Department.

Policy instructions SOPs/and or Standards, as providing the basic framework of on-ground operations, shall be formulated/revised / improved by L&NFBED in accordance with the feedback received from field staff, NFBES Teachers and reports of uninformed / surprise monitoring visit.

■ **Location**

11 districts of Central Punjab (Chiniot, Faisalabad, Jhang, Toba Tek Singh, Kasur, Lahore, Nankana Sahib, Sheikhupura, Sahiwal, Okara & Pakpattan).

In all the areas where there is no primary education facility available or have capacity to enroll the out of school children.

Special focus shall be given to the far-flung rural areas; “Dhokes” in “Pothohar” region, “Derajaat”, “Basties” etc. and areas where child labour is rife. Workplaces, industrial areas, Masajid/Madaris, Brick Kilns and marketplaces or any other locations as approved by competent authority.

■ **Identification of Site**

The site is identified in need based areas of district. Literacy Mobilizer identifies the potential learners and the said site is approved upon recommendations of NFE School Management Committee (NFESMC) constituted at village/local level. The site could be one of the followings: -

- (a) Private premises of non-formal teacher.
- (b) Community arranged premises i.e. separate building, Masjid of Madrassa building, brick kiln site or any other suitable place.
- (c) Business/industry / commercial organization arranged premises.
- (d) The private philanthropic organization arranged premises.
- (e) Premises officially provided by a government department/organization.
- (f) Any other site as approved by competent authority.

Standards for premises as prescribed by L&NFBE Department shall apply.

The site must not be adjacent or very near to a private primary school facility. In special circumstances, the same may be relaxed by the Directorate General of Literacy & NFBE.

■ **Duration & Closure**

Up to 36 months as specific to Non Formal Education sector or till the provision of formal education facility in the area & 100% mainstreaming of learners therein or as per policy notified by L&NFBE Department. However, the Director Operation Directorate General of Literacy & NFBE may, by issuing directions/policy in writing, require prior approval of his office or the person authorized by him, on a prescribed format, for the any or all the cases of establishment or/& closure of a school.

■ **Timings**

- Minimum 04 hours a day, 6 days a week.
- As agreed among the field staff, NFBES Teacher and parents.
- Flexibility to accommodate the target population.
- Timing shall be notified & be incorporated into the database.
- Timings are once decided shall not be altered without prior permission of authority to whom powers conferred by the Directorate General of Literacy & NFBE.

■ **Vacations and holidays**

Extreme weather vacations up-to 30 days shall be observed (for winter and summer peak seasons) in each year as notified by L&NFBE Department.

All national holidays shall be observed as per rules or as per the policy of L&NFBED.

Literacy & NFBE Department may decrease or increase the vacations in the schools beyond the limits of PC-I on need basis.

■ **Target Population**

- Out-of-school children (OOSC).
- Formal school dropouts.

■ **Learners' Age**

- 05 – 16 Years (in particular Areas where free education facility by government is not being provided)
- 07-16 Years (in general shall be observed)

■ **Gender**

- Male
- Female
- Transgender

■ **Special Focus on Out of School Children (OOSC)**

- Destitute orphans
- Children with special needs physically disabled
- Minority children
- Gypsies / nomads
- Females

- Poorest of the poor
- Daily wage earners
- Children needing to be weaned off from child labor
- Children of internally displaced persons
- Children in Masajid/Madaris
- Children of brick kiln workers
- Children of laborers
- Children living in far-flung, difficult to access areas
- Children living in slums
- Children of the disempowered neglected segments of society

■ **Enrolment**

Open-ended: all eligible learners falling within Katchi to Grade-V in NFBES shall be accommodated throughout the year through the continuous mobilization of parents and learners.

Record keeping as per the policy of L&NFBE Department.

■ **Number of Learners**

NFBES: Average 30 learners, 20 (minimum) - 45 (maximum) learners per school.

■ **Syllabus**

Regular syllabus approved by PCTB and/or abridged as per the policy of L&NFBE Department.

■ **Textbooks**

Textbooks of Punjab Curriculum and Textbook Board as provided by the project.

■ **NFBE School Kit**

- Items standardized by L&NFBE Department/approved under PC-I.
- E-Procurement as per policy of L&NFBE Department.
- Distribution via field staff.

■ **Assessment**

The internal assessment shall continually be conducted by NFBES Teachers.

The external assessment shall be conducted as per policy of L&NFBE Department. Formative assessment during the session shall be conducted.

■ **Examinations**

Grade-V examination as per Government policy/Punjab Education Commission(PEC) guidelines and class wise promotional examinations as per policy of Directorate General of Literacy & Non Formal Basic Education. Formative assessments and summative assessments shall be conducted as regular activity on school basis.

■ **Exit Strategy**

- Enrollment of Grade-V pass-outs in NFE Middle schools/formal elementary public or private schools.

- Mainstreaming at all levels during the NFBES course.

■ **Additional Teaching Staff**

An additional teacher may be provided in the same site as separate NFBE School. However, one more teacher shall be provided subject to the condition that average learners per school don't fall below 30 NFBE schools. It may be changed as per future conditions/requirements by the L&NFBE Department.

■ **Alternative Teacher**

An alternate teacher shall be arranged (all the time) by District staff and provided in the school as a substitute in case of approved Leave (e.g. Medical Leave including Maternity leave and Umrah leave etc.) of NFBE Teacher. Data about alternative teacher(s) may be acquired by district Selection Committee at the time of hiring of NFBE teacher.

However, approval of Medical leave, Maternity leave and Umrah/Hajj leave (for more than 40 days) shall be granted by Director Operations, Directorate General of Literacy & NFBE.

■ **Additional Equipment/Facilities/ Teaching Learning Material**

As per requirement, availability and policy of L&NFBE Department.

■ **Linkages**

As per policy of L&NFBE Department, education-related organizations in the public-cum-private sector shall be developed.

■ **Modifications**

As per policy of L&NFBE Department.

■ **School Management Committee**

A village level committee for each school shall be established where following shall be members:

- Local Notable persons (02)
- Parents/Mothers of learners (02)
- Concerned Teacher (01)

The TORs of this committee shall include monthly meetings with written observations/remarks. Literacy Mobilizer & Monitor shall observe the action taken under this committee and report to DEO (Literacy) when needed.

**B. TORs OF NFBES TEACHER**

- ***Nature of job:***

Temporary/ honorary, time bound, non-permanent, non-transferrable hired services on contract under project.

- ***Qualification:***

**NFBES Teacher:** Graduation (minimum 50% obtained marks)

Higher qualifications would be preferred.

In those areas where graduation (14 years of education) qualified non-formal teacher is not available, the District Education Officer (Literacy) shall seek prior approval from Director Operations, along with complete justification and certification of non-availability of teacher, on case-to-case basis, to proceed with engaging a non-formal Teacher with a minimum qualification of intermediate (with minimum 50% marks).

The above criteria of qualification shall be implemented for new hiring of NFBE teachers after 1<sup>st</sup> revision of the project.

**Proviso (for new hiring):**

(i) In case of less than 50% marks in minimum required qualification for a potential teacher, DEOs (Literacy) shall seek special approval from Director Operations (for up to 45% marks obtained).

(ii) If any potential teacher has higher qualification (with 50% or more marks) than minimum required and having less than 50% marks in required qualification, then there shall be no need for special approval from Directorate General of Literacy & NFBE for hiring the services of teacher with less than 50% marks.

(iii) DEOs (Literacy) on non-availability of intermediate qualified teacher for establishment of NFBES for minority, can seek approval for matriculate minority teacher having Matriculate qualification (with minimum 50% marks).

- ***Age:***

18 years to 55 years.

- ***CNIC:***

Required.

- ***Domicile***

Punjab

- ***Bank Account:***

Active.

- ***Remuneration:***

Rs.16,000/- per month + Rs.4,000/- per month in lieu of utility & mobile SIM data charges.

- **Gender:**  
Male / Female / Transgender.
- **Selection:**  
Selection shall include identification of suitable candidates for teachers by literacy mobilizer, collection of requisite documents and scrutiny thereof, job capability test and subsequent interview of successful potential candidates and recommendation of suitable candidates by a committee strictly in accordance with the policy/criteria as notified by the Directorate General of Literacy & NFBE. However, the competent authority shall be as per policy of Directorate General issued and amended time to time.
- **Training:**  
As per provisions of PC-I and the policy of L&NFBE Department/Directorate General of Literacy & NFBE.
- **Agreement of Project Service:**  
NFE Teacher shall sign agreement of project service as approved/prescribed from Literacy & NFBE Department for a period of one (01) year, which may be extended on performance basis and up to the gestation period of the project.
- **Duties of NFE Teacher:**
  - To conduct multi-grade teaching and learning process and Operationalization of NFBES; 06 days per week, minimum 04 teaching hours per day following the academic calendar provided by the Directorate General of Literacy & NFBE.
  - To conduct school-based assessment of learners
  - To report on students' attendance, drop-outs, non-availability of supplies, change in school timings etc., when needed
  - To report on the visits of LMs, DLMs, Monitors, DTs and DEOs etc.
  - To ensure updating record of learners (attendance, admission, assessments, dropouts & mainstreaming etc.) accurate and actual on registers as well as on portal
  - To ensure cleanliness of class premises
  - To conduct periodical meetings of NFE School Management Committee (NFESMC)
  - To conduct co-curricular activities in NFE Schools
  - To identify alternate teacher during the leave period of herself/himself
  - To assist in identification of out of school children (OOSC) in the locality to enroll them.
  - To undergo induction and other prescribed training(s) and ensure presence in cluster meetings.
  - To focus on learners' retention.
  - To ensure safekeeping & maintenance of NFBES Kit items and record on register thereof.

- To assist/facilitation to learners appearing in grade-V examination as per policy of Government.
- To cooperate with field staff; Literacy mobilizers, monitors/assessors from / arranged by L&NFBE Department.
- To participate in special campaigns of Government.
- To Implement of WASH measures and coaching cum training of learners on and washing, and hygiene as per the policy of L&NFBE Department.
- To return back all provided non-consumable and available consumable kit items on closure/merger/mainstreaming of school
- To perform any other relevant function as per the policy of L&NFBE Department/Directorate General of Literacy & NFBE.
- **Key Performance Indicators**
  - NFE Teacher's attendance in school should not less than 90% in a year for total working days (including teaching days by an alternate teacher, if provided)
  - He/she will ensure minimum 80% average attendance of learners during any month of session.
  - His/her learners' formative assessment results should not less than 70% during a session
  - His/her learners' summative assessment results should not less than 80% for a session
  - He/she must attend minimum of 75% training sessions/days offered by the department during a year
- **Termination / Replacement**

Contract Termination as per provisions of the contract agreement. In case of termination of the contract of the teacher based on Poor Performance, Misconduct, etc. except self-resignation of teacher, the disciplinary proceeding shall strictly in accordance with the policy/ guidelines notified by L&NFBED. Director Operations Directorate General of Literacy & NFBE may, by issuing written directions/policy, enforce requirement of prior approval for hiring, replacement, and termination of contract of the teachers from his office or the officer designated by him.
- **Dispute/Grievance Redressal**

In case of any grievance, NFE Teachers shall have the right of appeal before Director Operations/authorized person against any decision of district authority, who after, hearing the aggrieved, review of the facts, inquiring all the concerned and context of the matter, shall give his verdict on the dispute, which shall be final.

**Annexure-07****A. TORs of Non Formal Education Elementary School (NFEES)**■ **Nature**

Non-formal Education Elementary Schools (NFEES) are non-formal elementary schools for out-of-school children and school dropouts.

■ **Functions**

Elementary school education, from Grade-VI to Grade-VIII, in a non-formal setting in NFEES

■ **Policy Framework**

As per the policy of L&NFBE Department.

Policy instructions SOPs/and or Standards, as providing the basic framework of on-ground operations, shall be formulated/revised / improved by L&NFBED in accordance with the feedback received from field staff, NFEES Teachers and reports of uninformed / surprise monitoring visit.

■ **Location**

11 districts of Central Punjab (Chiniot, Faisalabad, Jhang, Toba Tek Singh, Kasur, Lahore, Nankana Sahib, Sheikhupura, Sahiwal, Okara & Pakpattan).

In all the areas where there is no primary education facility available or have capacity to enroll the out of school children.

Special focus shall be given to the far-flung rural areas; “Dhokes” in “Pothohar” region, “Derajaat”, “Basties” etc. and areas where child labour is rife. Workplaces, industrial areas, Masajid/Madaris, Brick Kilns and marketplaces or any other locations as approved by competent authority.

■ **Identification of Site**

The site is identified in need based areas of district. Literacy Mobilizer identifies the potential learners and the said site is approved upon recommendations of NFE School Management Committee (NFESMC) constituted at village/local level. The site could be one of the followings: -

- (a) Private premises of non-formal teacher.
- (b) Community arranged premises i.e. separate building, Masjid of Madrassa building, brick kiln site or any other suitable place.
- (c) Business/industry / commercial organization arranged premises.
- (d) The private philanthropic organization arranged premises.
- (e) Premises officially provided by a government department/organization.
- (f) Any other site as approved by competent authority.

Standards for premises as prescribed by L&NFBE Department shall apply.

The site must not be adjacent or very near to a private primary school facility. In special circumstances, the same may be relaxed by the Directorate General of Literacy & NFBE.

■ **Duration & Closure**

Up to 18 months as specific to Non Formal Education sector or till the provision of formal education facility in the area & 100% mainstreaming of learners therein or as per policy notified by L&NFBE Department. However, the Director Operation Directorate General of Literacy & NFBE may, by issuing directions/policy in writing, require prior approval of his office or the person authorized by him, on a prescribed format, for the any or all the cases of establishment or/& closure of a school.

■ **Timings**

Minimum 04 hours a day, 6 days a week.

As agreed among the field staff, NFEES Teacher and parents.

Flexibility to accommodate the target population.

Timing shall be notified & be incorporated into the database.

Timings are once decided shall not be altered without prior permission of authority to whom powers conferred by the Directorate General of Literacy & NFBE.

■ **Vacations and holidays**

Extreme weather vacations up-to 30 days shall be observed (for winter and summer peak seasons) in each year as notified by L&NFBE Department.

All national holidays shall be observed as per rules or as per the policy of L&NFBED.

Literacy & NFBE Department may decrease or increase the vacations in the schools beyond the limits of PC-I on need basis.

■ **Target Population**

Out-of-school children.

Formal school dropouts.

■ **Learners' Age**

10-16 Years (in general shall be observed)

■ **Gender**

- Male
- Female
- Transgender

■ **Special Focus on Out of School Children (OOSC)**

- Destitute orphans
- Children with special needs physically disabled
- Minority children
- Gypsies / nomads
- Females
- Poorest of the poor
- Daily wage earners

- Children needing to be weaned off from child labor
  - Children of internally displaced persons
  - Children in Masajid/Madaris
  - Children of brick kiln workers
  - Children of laborers
  - Children living in far-flung, difficult to access areas
  - Children living in slums
  - Children of the disempowered neglected segments of society
- **Enrolment**
- Open-ended: all eligible learners falling within Grade-VI to Grade-VIII in NFEES shall be accommodated throughout the year through the continuous mobilization of parents and learners.
  - Record keeping as per the policy of L&NFBE Department.
- **Number of Learners**
- NFEES: Average 20 learners, 15 (minimum)- 30 (maximum) learner per school.
- **Syllabus**
- Middle-Tech syllabus approved from PCTB will be applicable to NFEES.
- **Textbooks**
- Textbooks of Punjab Curriculum and Textbook Board as provided by the project.
- **NFEES Kit**
- Items standardized by L&NFBE Department/approved under PC-I.  
E-Procurement as per policy of L&NFBE Department.  
Distribution via field staff.
- **Assessment**
- The internal assessment shall continually be conducted by NFEES Teachers.  
The external assessment shall be conducted as per policy of L&NFBE Department.
- **Examinations**
- Grade-VIII examination as per Government policy/Punjab Education Commission (PEC) guidelines and class wise promotional examinations as per policy of Directorate General of Literacy & Non Formal Basic Education. Formative assessments and summative assessments shall be conducted as regular activity on school basis.
- **Exit Strategy**
- Enrollment of Grade-VIII pass-outs in public or private Elementary school.  
Mainstreaming at all levels during the NFEES course.

■ **Additional Teaching Staff**

In NFE Elementary school there shall be two teachers in a school, one for teaching academics and for teaching selected skill trade. It may be changed as per future conditions/requirements by the L&NFBE Department.

■ **Alternative Teacher**

An alternate teacher shall be arranged (all the time) by District staff and provided in the school as a substitute in case of approved Leave (e.g. Medical Leave including Maternity leave and Umrah leave etc.) of NFEE Teacher. Data about alternative teacher(s) may be acquired by Selection Committee at the time of recruitment of NFEE teacher.

However, approval of Medical leave, Maternity leave and Umrah/Hajj leave (for more than 40 days) shall be granted by Director Operations, Directorate General of Literacy & NFBE.

■ **Additional Equipment/Facilities/ Teaching Learning Material**

As per requirement, availability and policy of L&NFBE Department.

■ ***Linkages***

As per policy of L&NFBE Department, education-related organizations in the public-cum-private sector shall be developed.

■ **Modifications**

As per policy of L&NFBE Department.

■ **School Management Committee**

A village level committee for each school shall be established where following shall be members:

- Local Notable persons (02)
- Parents/Mothers of learners (02)
- Concerned Teacher (01)

The TORs of this committee shall include monthly meetings with written observations/remarks. Literacy Mobilizer & Monitor shall observe the action taken under this committee and report to DEO (Literacy) when needed.

**B. TORs of NFEEF TEACHERS**

- ***Nature of job:***

Temporary/ honorary, time bound, non-permanent, non-transferrable hired services on contract under project.

- ***Qualification:***

**NFEES Teacher (for teaching academics)**

Graduation (minimum 50% obtained marks)

Higher qualifications would be preferred.

In those areas where graduation (14 years of education) qualified non-formal Teacher is not available, the District Education Officer (Literacy) shall seek prior approval from Director Operations, along with complete justification and certification of non-availability of teacher, on case-to-case basis, to proceed with engaging a non-formal Teacher with a minimum qualification of intermediate (having minimum 50% marks).

**NFEES Teacher (for technical skill trade)**

Matriculate (minimum 50% obtained marks) with three (03) years diploma or one (01) year diploma in relevant field.

Higher qualifications would be preferred.

In NFE Middle-Tech program, NFEES technical resource person shall be hired as per the vocation/skill imparted having prescribed qualification and shall be hired on same monthly remuneration.

**Proviso (for new hiring):**

(i) In case of less than 50% marks in minimum required qualification for a potential teacher, DEOs (Literacy) shall seek special approval from Director Operations (for up to 45% marks obtained).

(ii) If any potential teacher has higher qualification (with 50% or more marks) than minimum required and having less than 50% marks in required qualification, then there shall be no need for special approval from Directorate General of Literacy & NFBE for hiring the services of teacher with less than 50% marks.

(iii) DEOs (Literacy) on non-availability of intermediate qualified teacher for establishment of NFBES for minority, can seek approval for matriculate minority teacher having Matriculate qualification (with minimum 50% marks).

- ***Age:***

20 years to 55 years.

- ***CNIC:***

Required.

- ***Domicile***

Punjab

- **Bank Account:**  
Active.
- **Remuneration:**  
Rs.16,000/- per month + Rs.4,000/- per month in lieu of utility & mobile SIM data charges.
- **Gender:**  
Male / Female / Transgender.
- **Selection:**  
Selection shall include identification of suitable candidates for teachers by literacy mobilizer, collection of requisite documents and scrutiny thereof, job capability test and subsequent interview of successful potential candidates and recommendation of suitable candidates by a committee strictly in accordance with the policy/criteria as notified by the Directorate General of Literacy & NFBE. However, the competent authority shall be as per policy of Directorate General issued and amended time to time.
- **Training:**  
As per provisions of PC-I and the policy of L&NFBE Department/Directorate General of Literacy & NFBE.
- **Agreement of Project Service:**  
NFE Teacher shall sign agreement of project service as approved/prescribed from Literacy & NFBE Department for a period of one (01) year, which may be extended on performance basis and up to the gestation period of the project.
- **Duties of NFE Teacher:**
  - To conduct multi-grade teaching and learning process and Operationalization of NFEES; 06 days per week, minimum 04 teaching hours per day following the academic calendar provided by the Directorate General of Literacy & NFBE. However, the services of skill oriented teacher may be hired for 3-4 days a week.
  - To conduct school-based assessment of learners
  - To report on students' attendance, drop-outs, non-availability of supplies, change in school timings etc., when needed
  - To report on the visits of LMs, DLMs, Monitors, DTs and DEOs etc.
  - To ensure updating record of learners (attendance, admission, assessments, dropouts & mainstreaming etc.) accurate and actual on registers as well as on portal
  - To ensure cleanliness of class premises
  - To conduct periodical meetings of NFE School Management Committee (NFESMC)
  - To conduct co-curricular activities in NFE Schools
  - To identify alternate teacher during the leave period of herself/himself

- To assist in identification of out of school children (OOSC) in the locality to enroll them.
- To undergo induction and other prescribed training(s) and ensure presence in cluster meetings.
- To focus on learners' retention.
- To ensure safekeeping & maintenance of NFEES Kit items and record on register thereof.
- To assist/facilitation to learners appearing in grade-VIII examination as per policy of Government.
- To cooperate with field staff; Literacy mobilizers, monitors/assessors from / arranged by L&NFBE Department.
- To participate in special campaigns of Government.
- To Implement of WASH measures and coaching cum training of learners on and washing, and hygiene as per the policy of L&NFBE Department.
- To return back all provided non-consumable and available consumable kit items on closure/merger/mainstreaming of school
- To perform any other relevant function as per the policy of L&NFBE Department/Directorate General of Literacy & NFBE.
- ***Key Performance Indicators***
  - NFE Teacher's attendance in school should not less than 90% in a year for total working days (including teaching days by an alternate teacher, if provided)
  - He/she will ensure minimum 80% average attendance of learners during any month of session.
  - His/her learners' formative assessment results should not less than 70% during a session
  - His/her learners' summative assessment results should not less than 80% for a session
  - He/she must attend minimum of 75% training sessions/days offered by the department during a year
- ***Termination / Replacement***

Contract Termination as per provisions of the contract agreement. In case of termination of the contract of the teacher based on Poor Performance, Misconduct, etc. except self-resignation of teacher, the disciplinary proceeding shall strictly in accordance with the policy/ guidelines notified by L&NFBED. Director Operations Directorate General of Literacy & NFBE may, by issuing written directions/policy, enforce requirement of prior approval for hiring, replacement, and termination of contract of the teachers from his office or the officer designated by him.

- **Dispute/Grievance Redressal**

In case of any grievance, NFE Teachers shall have the right of appeal before Director Operations/authorized person against any decision of district authority, who after, hearing the aggrieved, review of the facts, inquiring all the concerned and context of the matter, shall give his verdict on the dispute, which shall be final.

SCHOOLS KIT ITEMS (Non Consumable/Fixed) (Central Punjab Non Formal Education Project)						
Sr. No.	Item	Specifications / Description	Unit Cost Rs.	Quantity per school	Supply Status	Total Cost per School (Rs.) (2025-26)
1	Floor Mat	Three (03) pieces of size 4'x14' each, made of Plastic with foamed sheet.	12,000	1	One time in project	12,000
2	White Board with stand	(36"x48") having wooden frame strengthened with Aluminium frame.	4,800	1	One time in project	4,800
3	Arm Chair Plastic	Plastic PVC resin A class, weight at least 2.3 kg with permanent Department's logo sticker.(01 per school)	4,300	1	One time in project	4,300
4	Table Folding Plastic	Size 2'x3' With Good Quality Aluminium Base, 1 per school	3,800	1	One time in project	3,800
5	Registers For Attendance , Admission / Withdrawal and Stock Register	Both sides printing single colour with minimum 100 leaves legal size 68 gram high finish paper, binding having Department's logo. (03 per school)	300	4	One time in project	1,200
6	Water Cooler with Stand	15 Litter cooler with iron stand (1" iron strip/angle of 1/8" guage)	3,000	1	One time in project	3,000
7	Sign Board	(24"x36") 30 gauge iron sheet painted blue background and black letterings with wooden frame 2"x1" centrally supported. Name of the Department along with the name of institution as per format provided by Directorate General of L&NFBE.	3,850	1	One time in project	3,850
Total Cost on Fixed Items						32,950
Total number of Schools (on need basis) for procurement of fixed kit items procurement (out of 5,392 schools) in 2025-26						660
Total Estimated Cost for Fixed Kit Items						21,747,000

<b>SCHOOL KIT ITEMS (Consumable)</b> <b>Central Punjab Non Formal Education Project</b>						
Sr. #	Item	Specifications / Description	Unit Cost Rs.	Quantity per school	Supply Status	Total Cost per School
1	Board Marker	Black/Blue colour Erasable board marker. 8 markers per session	80	4	Per Session	320
2	Duster	Good quality two sided erasing, 2 per session	80	2	Per Session	160
3	Board Marker Ink	Size 15 ml X 5 bottle pack	425	1	Per Session	425
4	Soap for hand wash	146 Gram (01 soap per month )	150	8	Per Session	1,200
Total Cost of consumable items						2,105
Total number of schools for Fixed kit items procurement						5,392
Total Estimated Cost for Consumable Kit Items for 1 session (5392 schools in 2025-26)						11,350,160
Total Estimated Cost for Consumable Kit Items for 2 sessions (2nd procurement for 5282 in 2026-27)						22,468,770
For object head activation						2,000
Grand Total						22,470,770



# Intelligent RESOURCE

NTN / GST / PRA: 4662440-4

Specialist in: I.T, Machinery &  
Electronic Equipments,  
Uniform Articles Local &  
Imported All Bands  
Building Contractor Repair &  
Maintenance PEC Registered

Date: 02/08/24

Ref: \_\_\_\_\_

**TO, THE DIRECTOR,  
CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT,  
5TH FLOOR ALFALAH BUILDING LAHORE.**

## QUOTATION

SR. NO.	NAME OF ITEM	QTY	RATE PER UNIT
1	FLOOR MAT	1	12,100
2	WHITE BOARD WITH STAND	1	5,250
3	ARM CHAIR PLASTIC	1	4,700
4	TABLE FOLDING PLASTIC	1	4,400
5	REGISTERS FOR ATTENDANCE / ADMISION/WITHDAWAL AND STOCK REGISTER	4	298
6	WATER COOLER WITH STAND	1	3,600
7	SIGN BOARD	1	4,450
8	WATER POT (LOTA)	1	321
9	WALL CHARTS	6	93
10	RECREATINAL / SPORTS KIT (FOOTBAL, SKIPPING ROPE)	1	2,700
11	TEACHERS GUIDE	5	622
12	ACADMIC CALENDER	1	290
13	BOARD MARKER	5	93
14	DUSTER	2	148
15	BOARD MARKER INK	1	800
16	SOAP FOR HAND WASH	8	145

**INTELLIGENT  
RESOURCE**

05-08-24

Noor-E-Haram Plaza 34-A Main Road, Hassan Town  
Multan Road Near Awan Town, Lahore. Cell: 0321-3301595



NTN: 7177196-2  
GST: 327787612001

# Osama & Hamza Traders

## General Order Suppliers

Annexure-04

NFEI CENTRE KIT (Central Punjab Non Formal Education Project)					
Sr. #	Item	Specifications / Description	Unit Cost Rs.	Quantity per school	Total Cost per School
1	Floor Mat	Three (03) pieces of size 4'x4' each, made of Plastic with foamed sheet.	12,000	1	12,000
2	White Board with stand	(36"x48") having wooden frame strengthened with Aluminium frame.	4,800	1	4,800
3	Arm Chair Plastic	Plastic PVC resin A class, weight at least 2.3 kg with permanent Department's logo sticker (01 per school)	4,200	1	4,200
4	Table Folding Plastic	Size 2'x3' With Good Quality Aluminium Base, 1 per school	3,700	1	3,700
5	Registers For Attendance, Admission / Withdrawal and Stock Register	Both sides printing single colour with minimum 100 leaves legal size 88 gram high finish paper, binding having Department's logo. (03 per school)	350	4	1,400
6	Water Cooler with Stand	15 Litter cooler with iron stand	3,000	1	3,000
7	Sign Board	(24"x36") 30 gauge iron sheet painted blue background and black letterings with wooden frame 2"x1" centrally supported. Name of the Department along with the name of institution as per format provided by Directorate General of L&NFB.	3,750	1	3,750
8	Water pot (Lota)	Plastic Material Standard Size	350	1	350
9	Wall Charts	Size 18"x24 inch, 130 Gram artcard paper	80	6	480
10	Recreational /Sports Kit (football, skipping rope)	One (1) Football, Three (03) Skipping rope	3000	1	3,000
11	Teachers' Guide	Class wise on all subjects	650	5	3,250
12	Academic Calendar	A4 Paper, 128 Gram paper, Booklet/Calendar type, Single colour Printing. Title on Artcard, pin binding	270	1	270
Total Cost on Fixed Items					40,200
13	Board Marker	Black/Blue colour Erasable board marker. 8 markers per session	80	8	640
14	Duster	Good quality two sided erasing, 2 per session	80	2	160
15	Board Marker Ink	Size 15 ml X 5 bottle pack	400	1	400
16	Soap for hand wash	146 Gram (01 soap per month)	150	8	1,200
					2,400
GRAND TOTAL COST PER CENTRE					42,600

02/8/24  
Osama & Hamza Traders  
General Order Supplier  
Cell: 0321-8418148

Office # 1, House No. 14, Street No. 30, Dharampura, Lahore.  
Cell: 0321-8418148 Email: voice0786@gmail.com

# AHMED ENTERPRISES

General Order Supplier  
& Maintenance Services

National Tax / Sales Tax  
3681666-3

Date: 02-08-2024

Ref: \_\_\_\_\_

**TO, THE DIRECTOR,  
CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT,  
5TH FLOOR ALFALAH BUILDING LAHORE.**

## QUOTATION

SR. NO.	NAME OF ITEM	QTY	RATE PER UNIT
1	FLOOR MAT	1	12,000
2	WHITE BOARD WITH STAND	1	5,200
3	ARM CHAIR PLASTIC	1	4,800
4	TABLE FOLDING PLASTIC	1	4,300
5	REGISTERS FOR ATTENDANCE / ADMISION/WITHDAWAL AND STOCK REGISTER	4	300
6	WATER COOLER WITH STAND	1	3,500
7	SIGN BOARD	1	4,500
8	WATER POT (LOTA)	1	300
9	WALL CHARTS	6	95
10	RECREATINAL / SPORTS KIT (FOOTBAL, SKIPPING ROPE)	1	2,500
11	TEACHERS GUIDE	5	600
12	ACADMIC CALENDER	1	300
13	BOARD MARKER	5	90
14	DUSTER	2	150
15	BOARD MARKER INK	1	600
16	SOAP FOR HAND WASH	8	140

**AHMED ENTERPRISES**

2/8/24

Ahmed Arcade, Abubakar 80 Foot Road, Near Annas Medical Store, Band Road Taj Company, Lahore.  
Office Address: 76 Ittehad Colony, Scheme More Lahore.  
Cell: 0333-4868872



# Intelligent RESOURCE

NTN / GST / PRA: 4662440-4

**Specialist in:** I.T, Machinery &  
Electronic Equipments,  
Uniform Articles Local &  
Imported All Bands  
Building Contractor Repair &  
Maintenance PEC Registered

Ref: \_\_\_\_\_

Date: 02/08/24

**TO, THE DIRECTOR,  
CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT,  
5TH FLOOR ALFALAH BUILDING LAHORE,**

## QUOTATION

SR. NO.	NAME OF ITEM	QTY	RATE PER UNIT
1	COMPLETE BOOK SET/ PACKETS FOR EVERY CLASS I.E. NURSERY TO CLASS VIII LEARNERS & TLM FOR EVERY SESSION OF 8 MONTHS (SETS)	40	990
2	NOTEBOOKS (FOR AVERAGE 100 PER SCHOOL(2-4) PER LEANER FOR CLASS 2-5 (NFBES) AND 6-8 (NFEES)	100	160
3 [X]	DOTTED COPIES (SEPARATE) (03 COPIES 1 FOR EACH, ENGLISH, URDU & MATH PER LEANER FOR CLASS ONE	21	160
3 [Y]	DOTTED COPIES (COMBINE) FOR CLASS NURSERY 01 COMBINE (ENGLISH, URDU & MATH) PER LEANER	15	147
4 [X]	DRAWING BOOK (TRACING) (01 FOR EACH LEARNER FOR FOR CLASS NURSERY TO ONE	22	190
4 [Y]	DRAWING BOOK (BLANK) (01 FOR EACH LEARNER FOR EVERY SESSION OF 8 MONTHS) FOR CLASS 2 & 3	11	175
5 [X]	GEOMETRY BOX (FOR NFBES) (1 FOR EACH LEARNER, 07 LEANER OF CLASS 6-8 IN EACH NFEES	7	400
5 [Y]	GEOMETRY BOX (FOR NFEES) (1 FOR EACH LEARNER, 15 LEANER OF CLASS 6-8 IN EACH NFEES	15	395
6	COLOUR PENCILS BOX (6 PIECES) WITH SHARPNER	28	105
7	SCHOOL BAG	40	1,000

*11/08/24 05:08 PM*  
**INTELLIGENT  
RESOURCE**

Noor-E-Haram Plaza 34-A Main Road, Hassan Town  
Multan Road Near Awan Town, Lahore. Cell: 0321-3301595



# Osama & Hamza Traders

## General Order Suppliers

NTN: 7177196-2  
GST: 327787612001

NFBES/NFEES LEARNER' KIT (Central Punjab Non Formal Education Project)							
Sr. No.	Items	Specifications / Description	Unit Cost	Qty/Centre	01 Session Cost/ Centre (Rs.)	Total Quantity (5,392 schools)	Cost of 5,392 Schools per session (Rs.)
1	Complete Book Set/ jackets for every Class i.e. Nursery to class VIII learners & TLM for every session of 8 months	Punjab Textbook Board recommended books as prescribed by the Department (Primer I, II, III for nursery Jacket A & B for Class I-V & VI-VII, Para 1 to 30 for Grade II-V, Ethics books for Non-Muslim Learners) The expected ratio of learners for provision of books from Class nursery to Five is 15:7:6:5:4:3.	960	40 sets	38,400	215,680	207,052,800
2	Notebooks (for average 100 per school, 2-4 per learner) for class 2-5 (NFBES) and 6-8 (in NFEES)	Size (9 X 7"), 70 gsm paper, 240 g bleach card title with 4 colour printing, and 48 number of leaves per notebook. Further standard shall be prescribed by the project.	110	100	11,000	539,200	59,312,000
3 (a)	Dotted Copies (Separate) (03 copies (1 for each, English, Urdu & Math) per learner for class one.	i. Separate Dotted Copy for writing skill, total 76 number of leaves, ii. finished size 9"X7" inches, iii. 70-grams of paper (local off-set paper). iv. Laminated printed title page (230-gram bleach card), customized content & design may be provided. v. (Separate 10080 Urdu + 10080 English + 10080 Math).	110	21	2,310	113,232	12,455,520
3 (b)	Dotted Copies (Combine) for class nursery 01 combine (English+Urdu+ Math) per learner	i. Combined Dotted Copy for writing skill, combined (English + Urdu + Math), total 48 number of leaves, ii. finished size 9"X7" inches, iii. 70-grams of paper (Local off-set paper). iv. Laminated printed title page (230-gram bleach card), customized content & design may be provided.	110	15	1,650	80,880	8,896,800
4 (a)	Drawing Book (Tracing) 01 for each learner For class Nursery to One.	i. Tracing drawing copy, 10 number of leaves, Color printing, ii. finished size 9X13 inches, iii. 80-grams of paper (local off-set paper). iv. Laminated & color printed title page (230-gram bleach card) with department name and Govt. of Punjab logo, District name. sample will be provided as amended and modified by the procuring agency, v. Gum/Pin binding.	120	22	2,640	118,624	14,234,880
4 (b)	Drawing Book (Blank) (01 for each learner for every session of 8 months) For class 2 & 3	i. 14 number of leaves (blank) ii. finished size 9X13 inches iii. 80-grams of paper (local off-set paper). iv. Laminated & color printed title page (230-gram bleach card) with department name and Govt. of Punjab logo, District name. sample will be provided as amended and modified by the procuring agency. v. Gum/Pin binding.	120	11	1,320	59,312	7,117,440
5 (a)	Geometry Box (for NFBES) (1 for each learner, 07 learner of class 04 & 05 in each NFBES)	Good Quality Plastic geometry box with all accessories (Protractor, Compass, Set Square, Scale, Sharpener, Rubber etc.)	300	7	2,100	36,974	11,092,200
5 (b)	Geometry Box (for NFEES) (1 for each learner, 15 learner of class 6-8 in each NFEES)		300	15	4,500	1,650	495,000
6	Colour Pencils Box (6 pieces) With sharpener	i. 6-pieces colour pencils box/packet and 1 sharpener, ii. non-toxic material, iii. full size, iv. Renowned/national level brand	72	28	2,016	150,976	10,870,272
7	School Bag	Ruckstyle having 2 zippers fastening at the top, padded shoulder straps with adjustable attachment, Three Sizes for Nursery-1, 2-4, 5-8	1,000	40	40,000	215,680	215,680,000
TOTAL COST PER CENTRE					105,936		547,206,842
TOTAL COST PER CENTRE Rs. (in Million)							

Osama & Hamza Traders  
General Order Suppliers  
Call: 0321-8418148

Office # 1, House No. 14, Street No. 30, Dharampura, Lahore.  
Cell: 0321-8418148 Email: voice0786@gmail.com

# AHMED ENTERPRISES

National Tax / Sales Tax  
3681666-3

General Order Supplier  
& Maintenance Services

Ref: \_\_\_\_\_

Date: 02-08-2024

**TO, THE DIRECTOR,  
CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT,  
5TH FLOOR ALFALAH BUILDING LAHORE.**

## QUOTATION

SR. NO.	NAME OF ITEM	QTY	RATE PER UNIT
1	COMPLETE BOOK SET/ PACKETS FOR EVERY CLASS I.E. NURSERY TO CLASS VIII LEARNERS & TLM FOR EVERY SESSION OF 8 MONTHS (SETS)	40	950
2	NOTEBOOKS (FOR AVERAGE 100 PER SCHOOL(2-4) PER LEANER FOR CLASS 2-5 (NFBES) AND 6-8 (NFEES)	100	150
3 (a)	DOTTED COPIES (SEPARATE) (03 COPIES 1 FOR EACH, ENGLISH, URDU & MATH PER LEANER FOR CLASS ONE	21	150
3 (b)	DOTTED COPIES (COMBINE) FOR CLASS NURSERY 01 COMBINE (ENGLISH, URDU & MATH) PER LEANER	15	140
4 (a)	DRAWING BOOK (TRACING) (01 FOR EACH LEARNER FOR FOR CLASS NURSERY TO ONE	22	180
4 (b)	DRAWING BOOK (BLANK) (01 FOR EACH LEARNER FOR EVERY SESSION OF 8 MONTHS) FOR CLASS 2 & 3	11	170
5 (a)	GEOMETRY BOX (FOR NFBES) (1 FOR EACH LEARNER, 07 LEANER OF CLASS 6-8 IN EACH NFEES	7	385
5 (b)	GEOMETRY BOX (FOR NFEES) (1 FOR EACH LEARNER, 15 LEANER OF CLASS 6-8 IN EACH NFEES	15	380
6	COLOUR PENCILS BOX (6 PIECES) WITH SHARPNER	28	95
7	SCHOOL BAG	40	950

**AHMED ENTERPRISES**

*Handwritten signature*  
2/8/24

Ahmed Aracde, Abubakar 80 Foot Road, Near Annas Medical Store, Band Road Taj Company, Lahore.  
Office Address: 76 Ittehad Colony, Scheme More Lahore.  
Cell: 0333-4868872

NFBES LEARNERS' KIT (Central Punjab Non Formal Education Project)												
Sr. No.	Items	Specifications / Description	Unit Cost	Qty/School	01 Session Cost/ School (Rs.)	Total Quantity (5,282 schools)	Cost of 5,282 Schools per session (Rs.)	Supply Status	2024-25	2025-26	2026-27	Total Cost (Books for 4 session and remaining items for 2 sessions)
1	Complete Book Set/ jackets for every Class i.e. Nursery to class-V learners & TLM for every session of 8 months	Punjab Textbook Board recommended books as prescribed by the Department (Primer I, II, III for nursery Jacket A & B for Class I-V, Para 1 to 30 for Grade II -V, Ethics books for Non-Muslim Learners) <b>The expected ratio of learners for provision of books from Class nursery to Five is 12:6:4:3:3:2.</b>	700	30 SETS	21,000	158,460	110,922,000	4 Sessions	110,922,000	221,844,000	110,922,000	443,688,000
2 (a)	Notebooks (for average 60 per school, 2-3 per learner) for class 2-3 (NFBES)	Size (9"X7"), 70 gsm paper, 240 g bleach card title with 4 colour printing, and 48 number of leaves per notebook. Further standard shall be prescribed by the project.	120	60	7,200	316,920	38,030,400	2 Sessions	-	38,030,400	38,030,400	76,060,800
2 (b)	Notebooks (for average 20 per school, 4 per learner) for class 4-5 (NFBES)		120	20	2,400	105,640	12,676,800	2 Sessions	12,676,800	-	12,676,800	25,353,600
3 (a)	Dotted Copies (Separate) (03 copies (1 for each; English, Urdu & Math) per learner for class one.	i. Separate Dotted Copy for writing skill, total 76 number of leaves, ii. finished size 9"X7" inches, iii. 70-grams of paper (local off-set paper). iv. Laminated printed title page (230-gram bleach card), customized content & design may be provided. v. (Separate 10080 Urdu + 10080 English + 10080 Math).	120	20	2,400	105,640	12,676,800	2 Sessions	-	12,676,800	12,676,800	25,353,600
3 (b)	Dotted Copies (Combine) for class nursery 01 combine (English+Urdu+ Math) per learner	i. Combined Dotted Copy for writing skill, combined (English + Urdu + Math), total 48 number of leaves, ii. finished size 9"X7" inches, iii. 70-grams of paper (Local off-set paper). iv. Laminated printed title page (230-gram bleach card), customized content & design may be provided.	120	15	1,800	79,230	9,507,600	2 Sessions	-	9,507,600	9,507,600	19,015,200
4 (a)	Drawing Book (Tracing) 01 for each learner For class Nursery to One.	i. Tracing drawing copy, 10 number of leaves, Color printing, ii. finished size 9X13 inches, iii. 80-grams of paper (local off-set paper). iv. Laminated & color printed title page (230-gram bleach card) with department name and Govt. of Punjab logo, District name. sample will be provided as amended and modified by the procuring agency, v. Gum/Pin binding.	120	20	2,400	105,640	12,676,800	2 Sessions	-	12,676,800	12,676,800	25,353,600
4 (b)	Drawing Book (Blank) (01 for each learner for every session of 8 months) For class 2 & 3	i. 14 number of leaves (blank) ii. finished size 9X13 inches iii. 80-grams of paper (local off-set paper). iv. Laminated & color printed title page (230-gram bleach card) with department name and Govt. of Punjab logo, District name. sample will be provided as amended and modified by the procuring agency. v. Gum/Pin binding.	150	9	1,350	47,538	7,130,700	2 Sessions	-	7,130,700	7,130,700	14,261,400
5	Geometry Box (for NFBES) (1 for each learner, 05 learner of class 04 & 05 in each NFBES)	Good Quality Plastic geometry box with all accessories (Protractor, Compass, Set Square, Scale, Sharpener, Rubber etc.)	300	5	1,500	26,410	7,923,000	2 Sessions	7,923,000	-	7,923,000	15,846,000
6 (a)	School Bag (Class Nursery-3)	Ruckstyle having 2 zippers fastening at the top, padded shoulder straps with adjustable attachment, suitable size for class Nursery-3	900	33	29,700	174,306	156,875,400	One Time in project	-	156,875,400	-	156,875,400
6 (b)	School Bag (Class 4-5)	Ruckstyle having 2 zippers fastening at the top, padded shoulder straps with adjustable attachment, suitable size for class 4-5	900	7	6,300	36,974	33,276,600	One Time in project	33,276,600	-	-	33,276,600
TOTAL COST PER CENTRE					76,050	-	401,696,100		164,798,400	458,741,700	211,544,100	835,084,200
For object head activation												1,000
TOTAL COST												835,085,200

NFEES LEARNERS' KIT (Central Punjab Non Formal Education Project)									
Sr. No.	Items	Specifications / Description	Unit Cost	Qty/School	01 Session Cost/ School (Rs.)	Total Quantity (110 schools)	Cost of 110 Schools per session (Rs.)	Supply Status	Total Cost (Books for 1 session and remaining items for 1 session) 2024-25
1	Complete Book Set/ jackets for every Class i.e. VI to class-VIII learners & TLM for every session of 8 months	Punjab Textbook Board recommended books as prescribed by the Department	1,400	20 SETS	28,000	2,200	3,080,000	1 Session	3,080,000
2	Notebooks (for average 100 per school)	Size (9'X7'), 70 gsm paper, 240 g bleach card title with 4 colour printing, and 48 number of leaves per notebook. Further standard shall be prescribed by the project.	120	80	9,600	8,800	1,056,000	1 Session	1,056,000
3	Geometry Box (for NFEES) (1 for each learner )	Good Quality Plastic geometry box with all accessories (Protractor,Compass, Set Square, Scale, Sharpener, Rubber etc.)	300	20	6,000	2,200	660,000	1 Session	660,000
4	School Bag	Ruckstyle having 2 zippers fastening at the top,padded shoulder straps with adjustable attachment, One Size for class 6-8	900	20	18,000	2,200	1,980,000	One Time in project	1,980,000
TOTAL COST PER SCHOOL					61,600	-	6,776,000		6,776,000
For object head activation									-
TOTAL COST (Rs. in Million)									6,776,000



No. DD-I/OPS/PC-I/2024  
GOVERNMENT OF THE PUNJAB  
DIRECTORATE GENERAL OF LITERACY &  
NON-FORMAL BASIC EDUCATION  
(OPERATIONS WING)  
Dated: Lahore the 19<sup>th</sup> September, 2024

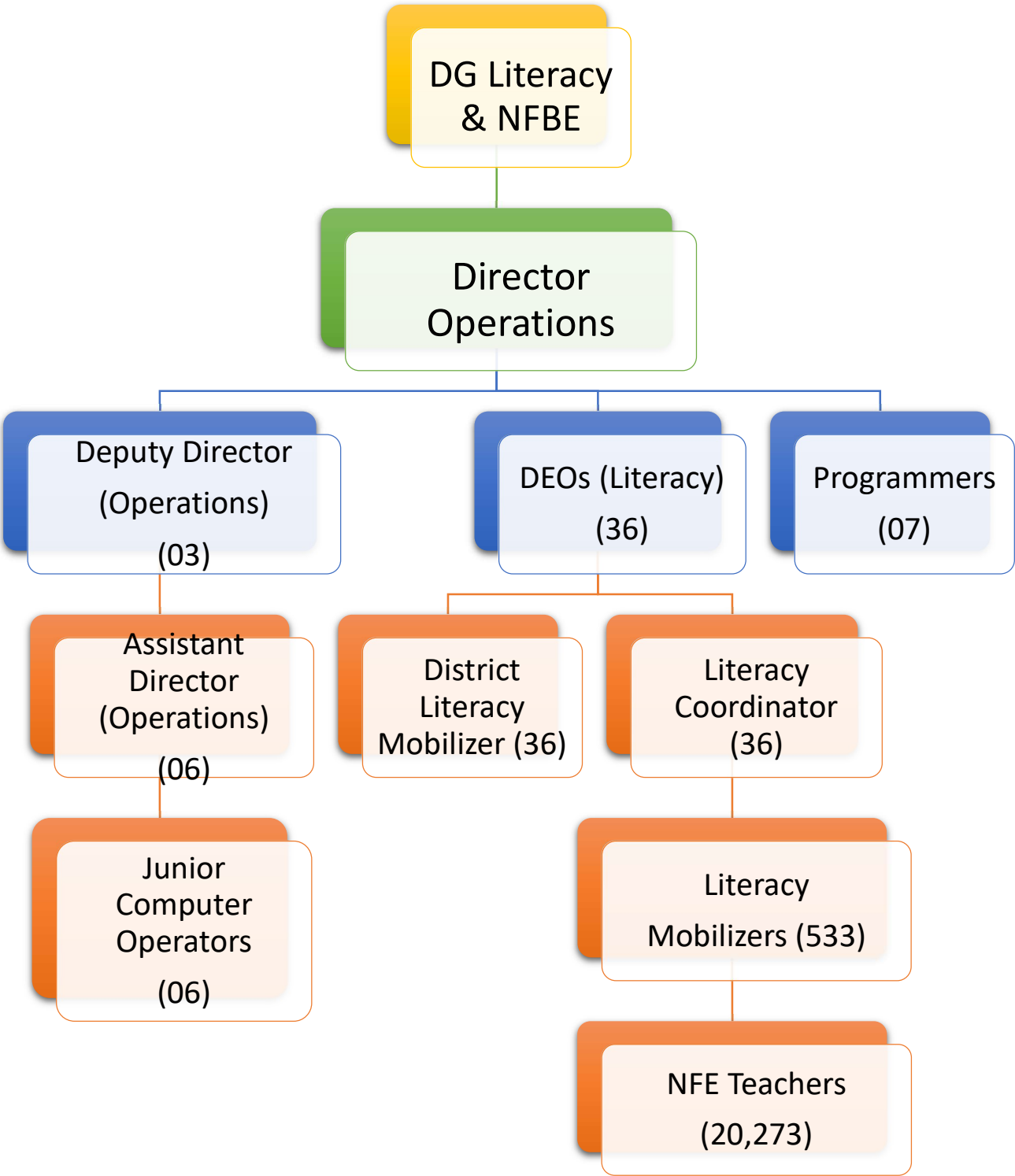
**CERTIFICATE OF MARKET RATES**

It is hereby certified that quotation rates of School kit items (fixed & consumable) and learners kit items attached with PC-I of Central Punjab Non Formal Education Project, North Punjab Non Formal Education Project & South Punjab Non Formal Education Project are adhere to current market rates.

  
(HAFIZ MUHAMMAD MASOOD)  
Deputy Director (Operations-I)

**CC:**

1. The Director (Operations), Directorate General of Literacy & NFBE
2. The PA to DG, Directorate General of Literacy & NFBE
3. Office Copy



**Note: Director Operations shall be the head of the Project and DDO.**



**GOVERNMENT OF THE PUNJAB**  
**LITERACY & NON-FORMAL BASIC EDUCATION**  
**DEPARTMENT**

Dated Lahore, the 04<sup>th</sup> October, 2022

**NOTIFICATION**

**No.SO(P)1-27/2022-23** The following job descriptions for the field posts of Directorate General of Literacy & Non-Formal Basic Education, Lahore are hereby notified with immediate effect:

**District Education Officer (Literacy)**

1. Report to Director General of Literacy & NFBE
2. Ensure timely release of funds and their utilization
3. Adhere to procurement timelines
4. Timely release of salaries of staff & teachers' honorarium
5. Deal with administrative matters of subordinate staff including recruitment, promotion, conduct performance evaluation and disciplinary proceedings etc.
6. Execution of development projects and periodic activities at district level
7. Work as Drawing & Disbursing Officer (DDO) at district level. Prepare budget demand, annual work plan and procurement plan etc
8. Undertake surprise monitoring visits of NFEIs
9. Analyze RTM reports of field staff and take remedial actions
10. Oversee enrolment campaigns, community mobilization, training, assessment and other activities

**Literacy Coordinator (LC)**

1. Report directly to DEO (Literacy)
2. Assisting DEO (Literacy) in administrative matters of subordinate staff including recruitment, promotion, conduct and disciplinary proceedings etc.
3. Assisting DEO (Literacy) in financial, budgetary and accounts matters
4. Need-based and evidence-based site selection for opening NFEIs
5. Selection of teachers
6. Distribution plan of supplies to NFEIs
7. Oversee implementation of plans of assessment and training received from the headquarters
8. Supervise online real-time data entry by field formation
9. Continuously assess the requirement of supplies of NFEIs (i.e. learner's kit, centre kit etc.) and ensure their provision
10. Convening monthly meeting of Technical Advisory Committee (TAC) and sharing minutes with Secretary Technical Advisory Group (TAG).

*Final*

**District Trainer (DT)**

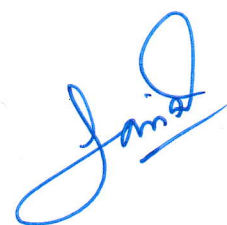
1. Report directly to DEO (Literacy)
2. Visits of NFEIs for on-job training
3. Continuous Professional Development of teachers
4. Training Need Assessment
5. Cluster training/refresher courses
6. Induction training / periodic content-based training
7. Remedial/need-based trainings
8. Online real-time data entry of training activities
9. Lessons planning
10. Develop training modules/supporting material
11. Preparation of items for question databank

**District Literacy Mobilizer (DLM)/ Literacy Mobilizer (LM)**

1. Report to DEO (Literacy)
2. Conduct field surveys to identify out-of-school children and adult illiterates as per the procedure prescribed under Community Mobilization Guidelines
3. Undertake awareness sessions/seminars/enrollment campaigns and community mobilization process
4. Identification of potential teachers
5. Verification of potential teachers registered through mobile app/ web portal
6. Site selection, opening and functionality of NFEIs in targeted areas
7. Verification of site selection identified through evidence-based process
8. Provision of supplies at NFEIs well in time
9. Real-time data entry of learners (admissions/withdrawals) and NFEIs
10. Ensure that retention of learners does not drop below the minimum level
11. Report on the closure, merger and shifting of schools

**Monitor**

1. Report to Director (M&A)
2. Daily surprise monitoring visits to NFEIs
3. Physical verification of NFEIs
4. Ensure adherence to teaching & learning standards
5. Monitoring of availability of supplies
6. Verification of learners record/school records
7. Formative Assessment
8. Summative Assessment
9. Ensure teaching & learning process at NFEIs in accordance with academic calendar
10. Community feedback regarding impact of NFEIs
11. Verification of community mobilization process of LMs/DLMs
12. Reporting of issues related to NFEIs
13. Teacher Assessment



**NFE Teacher**

1. Conduct teaching and learning process
2. Conduct school-based assessment of learners
3. Report on students' attendance, drop-outs etc.
4. Report on the non-availability of supplies
5. Report on the opening and closing timings of the centre
6. Report on the visits of LMs, MEAs, DTs and DEOs etc.
7. Undergo prescribed trainings
8. Ensure maintenance of school record
9. Ensure cleanliness of class premises
10. Conduct periodical meetings of NFEI Management Committees (NFEIMCs)
11. Conduct co-curricular activities in NFE Schools
12. Identify alternate teacher during the leave period of main teacher

**SECRETARY  
LITERACY & NON-FORMAL BASIC EDUCATION  
DEPARTMENT**

**No. & Date Even:**

A copy is forwarded for information & necessary action to:

1. All Chief Executive Officers, District Education Authorities, Punjab
2. All Directors / Deputy Director (Admn), Directorate General of Literacy & NFBE, Lahore
3. Officers/Officials concerned
4. PS/PAs to Secretary/Additional Secretary/Deputy Secretary (Planning/Admn/M&E), Literacy & NFBE Department

  
**(M. FAISAL WAQAR)  
SECTION OFFICER (PLANNING)**



## List of Assets Procured under PNFEF Phase-II

### Directorate General of Literacy & NFBE

Sr. #	Name of Item	Year of Purchase	Quantity	Amount Rs. (as per actual bills)	Present Status / Deployment
1	Refergerator(A09601)	(2020-21)	1	65,520	A.Ds Rooms (Operations)
2	Water Dispencer (A09601)		2	59,436	Store
3	Microwavoven (A09601)		1		A.Ds Rooms (Operations)
4	LED Android (A09601)		2	198,315	A.Ds Rooms (Operations)
5	ATS Pannel (A09601)		1		Installed at ground floor generator
6	Office wooden table(A09701)		1	72,540	Directorate Literacy
7	Revovling Executive Chair (A09701)		1		
8	Steel Rack (A09701)		1		
9	Glass for table (A09701)		2		
10	Wooden office table (A09701)		2	73,710	Directorate Literacy
11	Revovling Executive Chair (A09701)		3		
12	Vistor wooden chair with leather poshash(A09701)		6	52,650	Director Room
13	Steel cabnet (A09899)		2	71,370	Directorate Literacy
14	Hand dryer machine (A09899)		2		01 Installed in wash Room and 01 in store
15	Auto spry (A09899)		2		Store
16	Android Mobile phone infinix 08 (A09201)		420	20,393,100	350 in districts 70 in Directorate Literacy
17	Dell Opsplex 7080 Tower Computer Core i7-10th Generation Intel Core i7-10700 with Dell LED 80.5 E1916H DVDRW,Mouse + Keyboard(A09203)		5	681,862	01 AD (Admn),DD{Ops Room),Ads (OPS Room),PS to Secy.Lit. Acctt. wing
18	Dell Laptop Latitude 3510 Core i7 10th Generation (A09203)		5	1,103,360	EX-Minister,Zubair Programmer,Hafiz M. waseem,PS to Secy.Lit,AD (Budget)
19	HP Laserjet Pro M404dw		4		A.Ds(Ops Room),EX-Minister,Qamer programmer,Acctt. Branch
20	E-STUDIO 4518A ASD photocopy machine(A09203)		1	423,000	Acctt.Wing(Ops)
21	IT Equip. Cables & conneter(A09203)			67,275	Programmers Room
22	Generator 15KV Tazato Modal(A09601)		1	789,750	Installed at ground floor(Lit,Deptt)
23	1.5 Ton Heat & Cool Split AC Dawlance Sprinter Inverter 30(A09601)		3	273,846	02 EX-Minister camp office 01 installed at Director operations Room
24	Water Despnsr (Heat & Cool)(A09601)	(2021-22)	2	49,140	Acctt.wing & Dir(Ops Rooms)
25	IT Equipment accesseries(A09201)			3,656	Installed at Server Room
26	Honda Motorcycle Pridor 100cc(A09501)		2	273,800	Literacy Department(GAA-3964 & GAA-3965)2022
27	Motorcar Wagan-R 998cc(A09501)		2	4,258,000	Literacy Department
28	Motorcar Proton SAGA ACE 1299cc(A09501)		1	2,895,300	Literacy Department
29	Dawlance water dispenser(09601)	(2022-23)	2	49,842	DG Office & Admn Office
30	Geometry box(A03970)		60095	7,572,511	Distributed in 36 districts

Class	Urdu	English	Mathematics
Nursery	<p><b>Reading Skills:</b> اُردو حروف تہجی پڑھ سکے۔</p> <p><b>Writing Skills:</b> اُردو حروف تہجی لکھ سکے۔</p>	<p><b>Reading Skills:</b> Recognition of basic English letters.</p> <p><b>Writing Skills:</b> Learning to trace letters.</p>	<p><b>Reading Skills:</b> Reading of numbers (1-50), simple addition and subtraction single digit numbers.</p> <p><b>Writing Skills:</b> Drawing shapes, patterns and writing numbers 1 to 50.</p>
One	<p><b>Reading Skills:</b> تصویر یا منظر کی مناسبت سے دیئے گئے سوالات پڑھ کر جواب دے سکے۔</p> <p><b>Writing Skills:</b> درست املاء کے ساتھ کثیر الارکان الفاظ لکھ سکے۔</p>	<p><b>Reading Skills:</b> Reading different letters, Parts of speech, helping verbs and articles.</p> <p><b>Writing Skills:</b> Writing basic letters independently and writing various simple sentences.</p>	<p><b>Reading Skills:</b> Reading and interpreting simple word problems.</p> <p><b>Writing Skills:</b> Solving simple addition and subtraction questions, writing down the time by looking at the clock, writing the correct name and numbers of daily life.</p>
Two	<p><b>Reading Skills:</b> آسان عبارت اور نظم پڑھ کر فہم کا اظہار کر سکے۔</p> <p><b>Writing Skills:</b> تحریر میں معنی کا اظہار سادہ الفاظ اور جملوں میں لکھ سکے۔</p>	<p><b>Reading Skills:</b> Reading simple words, sentences, command sentences and questions words.</p> <p><b>Writing Skills:</b> Writing punctuation (full stops, question marks, masculine and feminine, Pronouns and Omission of articles).</p>	<p><b>Reading Skills:</b> Reading multi-step word problems and recognition of 3-D shapes.</p> <p><b>Writing Skills:</b> Writing simple multiplication problems and writing the names of shapes.</p>
Three	<p><b>Reading Skills:</b> معاونت کے بغیر روانی اور درستی کے ساتھ مختلف عبارات پڑھ سکے اور مرکزی نکات سمجھ سکے۔</p> <p><b>Writing Skills:</b> منظر، تصویر اور عنوان (مضمون، کہانی، خط) پر کم از کم دس مربوط جملے لکھ سکے۔</p>	<p><b>Reading Skills:</b> Reading short stories and comprehension of main ideas.</p> <p><b>Writing Skills:</b> Writing short paragraphs about familiar topics, proper noun, common noun, opposite sentence making, adjectives, present continuous and conjunction.</p>	<p><b>Reading Skills:</b> Reading and analyzing complex word problems and days and dates from the calendar.</p> <p><b>Writing Skills:</b> Writing and solving equations and problems with clear explanations, writing of the required information in the given tables.</p>

Four- SL	<p><b>Reading Skills:</b> مختلف ذرائع سے معلومات حاصل کر سکے اور انہیں استعمال میں لائے۔</p> <p><b>Writing Skills:</b> آسان اور پیچیدہ جملے بنا سکے اور پیرگراف کی شکل میں لکھ سکے۔</p>	<p><b>Reading Skills:</b> Summarizing stories and expressing opinions, Paragraph, questions and answers, compound words and maps.</p> <p><b>Writing Skills:</b> Exploring different styles (persuasive, descriptive), multi-syllable, writing a recipe and descriptive paragraph.</p>	<p><b>Reading Skills:</b> Reading various mathematical texts (charts, graphs), recognition of parallel and non-parallel lines and angles formed by intersection of two rays.</p> <p><b>Writing Skills:</b> Writing detailed explanations of problem-solving processes, drawing the angles of the given measurements.</p>
Five	<p><b>Reading Skills:</b> اپنی رائے کا اظہار کرتے ہوئے پڑھی ہوئی عبارت کا حوالہ دے سکے اور کلیدی خصوصیات موضوع اور کردار شناخت کر سکے۔</p> <p><b>Writing Skills:</b> کسی عنوان پر مربوط کہانی، مضمون، خط، مکالمہ، آپ بیتی روزنامے اور درخواست لکھ سکے اور نظم کو نثر میں تبدیل کر سکے اور اشعار کا مطلب لکھ سکے۔</p>	<p><b>Reading Skills:</b> Critical reading of complex texts and discussions about them, punctuation, elements of a fable, summary of a poem and inferential questions.</p> <p><b>Writing Skills:</b> Writing comprehensive essays and applications on various topics, writing a dialog, writing an expository paragraph, writing a letter and a central point of a poem.</p>	<p><b>Reading Skills:</b> Reading and understanding advanced concepts (decimals, percentages) and differentiation between perimeters and area of squares and rectangular shapes.</p> <p><b>Writing Skills:</b> Writing comprehensive explanations of complex word problems and solutions.</p>

SUMMARY OF PROJECT COST CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT FY 2024-28								
Sr. No.	Description	Proposed						Total (Percentage)
		2024-25 (2 Months) Nov. Dec. 2024	2024-25 (6 Months) Jan. to June 2025	2025-26	2026-27	2027-28 (4 Months)	Total 2024-28 (36 Months)	
1	NFBES Teachers' Honorarium (5,282 Teachers) for 5,282 schools @ Rs.20000/month w.e.f 01-01-2025	132,050,000	633,840,000	1,267,680,000	1,267,680,000	422,560,000	3,723,810,000	79%
	NFEES Teachers' Honorarium (220 Teachers) for 110 schools @ Rs.12500/month		0	52,800,000	0	0	52,800,000	
2	Procurement of School Kit (Fixed Items) 660 NFBES		0	21,747,000	0	1,000	21,748,000	0.93%
	Procurement of School Kit (Consumable Items) 5,392 NFBES/NFEES		1,000	11,350,160	11,118,610	1,000	22,470,770	
3	Procurement of Learner Kit (5,282 NFBES) @ 30 learners per school		164,798,400	458,741,700	211,544,100	2,000	835,086,200	17.70%
	Procurement of Learner Kit (110 NFEES) @ 20 learners per school		6,776,000	1,000	0	1,000	6,778,000	
4	Field Operations (Transportation)		1,000,000	1,700,000	1,200,000	1,000	3,901,000	0.09%
	Field Operations (Publicity & Advertisement for e-procurement)		100,000	300,000	200,000	1,000	601,000	
5	Third Party Evaluation (Central, North & South Punjab Non Formal Education Project)		1,000	1,000	90,000,000	1,000	90,003,000	1.89%
Total Cost		132,050,000	806,516,400	1,814,320,860	1,581,742,710	422,568,000	4,757,197,970	100.00%
Rs. In Million		132.050	806.516	1,814.321	1,581.743	422.568	4,757	

Annual Budget FY 2024-28					
CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT					
Unit of Appropriation	2024-25 (8 Months)	2025-26	2026-27	2027-28 (4 Months)	2024-28 36 Months
<b>A03-Operating Expenses</b>	<b>172,676,400</b>	<b>493,840,860</b>	<b>314,062,710</b>	<b>8,000</b>	<b>771,948,970</b>
A03806-Transportation of Goods	1,000,000	1,700,000	1,200,000	1,000	3,901,000
3901- Stationery & other items	43,839,600	156,875,400	7,923,000	1,000	
A03902-Printing & Publications (Learners Kit Items)	13,732,800	80,022,300	92,699,100	1,000	186,455,200
A03905-Newspaper, Periodicals, Text books, Racks for Books, Library furniture etc.	114,002,000	221,844,000	110,922,000	1,000	446,769,000
A03907-Publicity & Advertisement Charges	100,000	300,000	200,000	1,000	601,000
A03919- Payment to others for services rendered	1,000	1,000	90,000,000	1,000	90,003,000
A03970-Others (Schools Kit Items)	1,000	33,098,160	11,118,610	2,000	44,219,770
<b>A06-Transfers</b>	<b>765,890,000</b>	<b>1,320,480,000</b>	<b>1,267,680,000</b>	<b>422,560,000</b>	<b>3,776,610,000</b>
A06470-Other Transfer Payments	765,890,000	1,320,480,000	1,267,680,000	422,560,000	3,776,610,000
<b>Grand Total (Rs)</b>	<b>938,566,400</b>	<b>1,814,320,860</b>	<b>1,581,742,710</b>	<b>422,568,000</b>	<b>4,757,197,970</b>
<b>Grand Total (Rs. In Million)</b>	<b>938.566</b>	<b>1,814.321</b>	<b>1,581.743</b>	<b>422.568</b>	<b>4,757.198</b>

CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT													
Financial Phasing													
FY 2024-28													
(Rs.)													
Sr. No.	Description		2024-25 (8 Months)	Description		2025-26	Description		2026-27	Description		2027-28 (4 Months)	Total Cost 2024-28 (36 Months)
1	Teachers' Remuneration 2 months @ 12500/month & 6 months @ 20000/month		765,890,000	Teachers' Remuneration 12 months @ 20000/month		1,320,480,000	Teachers' Remuneration 12 months @ 20000/month		1,267,680,000	Teachers' Remuneration 4 months @ 20000/month		422,560,000	3,776,610,000
	NFBES Teachers 5282 x 12500 x 2	132,050,000		NFBES Teachers 5282 x 20000 x 12	1,267,680,000		NFBES Teachers 5282 x 20000 x 12	1,267,680,000		NFBES Teachers 5282 x 20000 x 4	422,560,000		
	NFBES Teachers 5282 x 20000 x 6	633,840,000		NFEES Teachers 220 x 20000 x 12	52,800,000		NFEES Teachers 220 x 20000 x 0	-		NFEES Teachers 220 x 20000 x 0	0		
2	Procurement of School Kit		1,000	Procurement of School Kit		33,097,160	Procurement of School Kit		11,118,610	Procurement of School Kit		2,000	44,218,770
	School Kit Items (Consumable/Non Consumable) No procurement in 2024-25	1,000		School Kit (Fix Items); Floor Mat, White board with stand, Arm chair plastic, Table folding plastic Registers, Sign board and water cooler with stand (need basis for 660 schools) (as Annexure-06)	21,747,000		School Kit (Fix Items); Floor Mat, White board with stand, Arm chair plastic, Table folding plastic Registers, Sign board and water cooler with stand	-		School Kit Items (Consumable/Non Consumable) No procurement in 2024-25	1,000		
		-		School Kit (Consumable Items); Board marker, Duster, Board Marker Ink, Soap (for 01 session) (as Annexure-07)	11,350,160		School Kit (Consumable Items); Board marker, Duster, Board Marker Ink, Soap (for 01 session)	11,118,610			1,000		
3	Procurement of Learner Kit		171,574,400			458,742,700			211,544,100			3,000	841,864,200
	Learners' Kit ; Notebooks, Dotted Copies(Separate & combined), Drawing Books(Tracing & blank),Geometry Box, School Bag (No Procurement in 2024-25)	57,572,400		Learners' Kit ; Notebooks, Dotted Copies(Separate & combined), Drawing Books(Tracing & blank),Geometry Box, School Bag (NFBES & NFEES 01 Session) (as Annexure-09 & 10)	236,898,700		Learners' Kit ; Notebooks, Dotted Copies(Separate & combined), Drawing Books(Tracing & blank),Geometry Box, School bag (NFBES 01 Session) (as Annexure-09)	100,622,100		Learners' Kit ; Notebooks, Dotted Copies(Separate & combined), Drawing Books(Tracing & blank),Geometry Box, School Bag (No Procurement in 2027-28)	2,000		
	Learners Kit (Punjab Textbook Board recommended books as prescribed by the Department) (NFBES 01 Session) (as Annexure-09 )	114,002,000		Learners Kit (Punjab Textbook Board recommended books as prescribed by the Department) (NFBES 02 Sessions, NFEES 01 session) (as Annexure-09 & 10)	221,844,000		Learners Kit (Punjab Textbook Board recommended books as prescribed by the Department) (NFBES 01 Session) (as Annexure-09 )	110,922,000		NFBES/NFEES Learners Kit (Punjab Textbook Board recommended books as prescribed by the Department) (No procurement in 2027-28)	1,000		
4	Field Operations		1,151,000			1,951,000			91,400,000			3,000	94,505,000
	Transportation of Goods (Textbooks) to districts	1,000,000		Transportation of Goods (Textbooks) to districts	1,700,000		Transportation of Goods (Textbooks) to districts	1,200,000		Transportation of Goods to districts	1,000		
	Publicity & Advertisement Charges	150,000		Publicity & Advertisement Charges	250,000		Publicity & Advertisement Charges	200,000		Publicity & Advertisement Charges	1,000		
5	Third Party Evaluation (Central, North & South PNFEP)	1,000		Third Party Evaluation (Central, North & South PNFEP)	1,000		Third Party Evaluation (Central, North & South PNFEP)	90,000,000		Third Party Evaluation (Central, North & South PNFEP)	1,000		
Total (Rs.)			938,616,400			1,814,270,860			1,581,742,710			422,568,000	4,757,197,970
Total Rs. (in Million)			938.616			1,814.271			1,581.743			422.568	4,757.198

**Annexure-21****Demand & Supply Analysis**

<b>Sr. No.</b>	<b>Indicator</b>	<b>Value</b>
i.	Total Population	<b>127.688 million</b> (59.29% Rural, 40.71 Urban)
ii.	Population Growth Rate	<b>2.53%</b>
iii.	Population of 5-16 Years	<b>35.57 million</b>
iv.	Out Of School Children (OOSC) (5-16 Years)	<b>26.99%</b> <b>9.60million</b>
v.	Adult Literacy Rate 10+	<b>66%</b> (10 Years & Above Literate Population is 61.882 million)
vi.	Percentage of OOSC age 5-16 years	<b>Total 24.1%</b> (Male 22% Female 26%)
vii.	Target population of instant project (2024-28, up to 31-10-2028)	<b>213,480</b>

**Source (Serial i to v above) : Pakistan Bureau of Statistics**  
(7<sup>th</sup> Population & Housing Census 2023)

**Source (Serial vi above) : PSLM 2019-20**

UNIT COST ANALYSIS				
CENTRAL PUNJAB NON FORMAL EDUCATION PROJECT				
Costing	Formula		Amount in Rs.	Rs. In million
Total Cost of Project	36 Months		4,757,197,970	4,757.20
Total Beneficiaries (Learners)	213,480			
Total Cost per learner	Total cost of the project/number of learners	=4,757,197,970/213,480	22,284	0.02
Cost of the learner per month	Total cost per learner for project period (36 months)	=22,284/36	619	0.00
Per month cost of the project	Total cost of the project/Duration in months	=4,757,197,970/36	132,144,388	132.14
Per year cost of the project (Average)	per month cost of the project x 12	=132,144,388x 12	1,585,732,657	1,585.73

2025 - Implementation Plan IMPLEMENTATION PLAN-TIME LINE (Central Punjab Non Formal Education Project)																																					
Activity	Months	2024		2025												2026												2027									
		11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10
Identification of New NFEI sites, teachers, learners	Continuous	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Selection, Appointment and Training of Teachers	Continuous	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Procurement of Learners & Centers Kit items	Continuous		▲	▲	▲					▲	▲	▲	▲										▲	▲	▲	▲											
Establishment and operation of NFBES/NFEES	Continuous	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Teaching of NFBE Classes	Continuous	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Assessments					▲					▲				▲				▲					▲				▲					▲				▲	
Monotirong & Evaluation	Continuous	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Winding up activities	Last Two Months																																		▲	▲	